

Retention and Classification Report

Agency: Governor's Office. Emergency Relief Administration (343)
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Records Officer

19542 *Drought Relief Program project files
24305 *Governor's Central Committee on Emergency Relief for Utah
24307 *Governor's Emergency Drought Relief Committee correspond
14104 *Governor's Emergency Drought Relief Committee records
17943 *Reports
02696 *State Advisory Committee on Public Welfare and Emergency

AGENCY: Governor's Office. Emergency Relief Administration

SERIES: 19542

4

TITLE: Drought Relief Program project files

DATES: 1934-1949.

ARRANGEMENT: Numerical by project number, thereunder reverse chronological by year, month, and day.

DESCRIPTION:

These project files document the history of state-wide drought relief projects initiated through Federal Emergency Relief Administration (FERA) grants and administered by state and local agencies. The Utah Emergency Relief Administration (UERA), Governor's Emergency Drought Relief Committee, Utah Rural Rehabilitation Corporation, and State Department of Finance used the records to review and authorize water development and conservation projects, allocate federal funds, manage the purchase of equipment and materials, supervise construction, and negotiate legal title to the projects after completion. The records contain social and environmental information on local communities such as hydrologic and geologic data on the area; number and condition of families, people, livestock, or acres involved; and names of sponsors. Letters from applicants are particularly interesting as they reveal the desperate conditions in which many Utah residents lived in this period, including some correspondence with the governor. The files contain maps, project plans, applications, scientific reports, surveys, legal agreements, cost and benefit analyses, petitions, purchase receipts, construction logs, completion reports, expenditure summaries, equipment advertisements, purchase orders, claims for labor, and assorted correspondence. The Pelican Point Pumping Plant project on Utah Lake, and the Strawberry Reservoir Outlet Works project are two particularly noteworthy projects completed under this program.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 05/01/2001.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Microfiche master: Retain in State Archives permanently with authority to weed.

AGENCY: Governor's Office. Emergency Relief Administration

SERIES: 19542

TITLE: Drought Relief Program project files

(continued)

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 9.

These files will be retained in their original format. Some documents may hold intrinsic historical value, particularly the letters from despondent Utah residents and the Governor's correspondence, and should be preserved.

PRIMARY CLASSIFICATION:

Public

AGENCY: Governor's Office. Emergency Relief Administration

SERIES: 24305 4

TITLE: Governor's Central Committee on Emergency Relief for Utah minutes and miscellaneous records

DATES: 1932-1933.

ARRANGEMENT: Alphabetical by document type, thereunder chronological by date of meetings.

DESCRIPTION:

These minutes and miscellaneous records document the meetings of the Governor's Central Committee on Emergency Relief for Utah and its Executive Committee. The Emergency Relief and Reconstruction Act of 1932 made emergency federal loans available to states through application by the Governor. These committees existed primarily to assist the Governor in obtaining and distributing these loans to Utah's county relief agencies. The minutes record the creation of Utah's first state emergency relief program; preparation of individual county relief applications for submission to the Reconstruction Finance Corporation (RFC); determinations of policy for using received funds; activities of county relief committees and state subcommittees; surveys of emergency conditions in individual localities; financial reports; and all other activities pertaining to the early administration of federal emergency relief funds in Utah. Besides the committee minutes, the various documents forming this series include federal reports, bulletins, and notices; local newspaper clippings; correspondence with federal agencies; sample application forms for states, counties, and families; receipt and disbursement of funds statements; and relief need assessments by county. This series provides a detailed account of Utah's early response to the Great Depression, and the activities of Governors George H. Dern and Henry H. Blood during that period.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 10/01/2001.

FORMAT MANAGEMENT:

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Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Governor's Office. Emergency Relief Administration

SERIES: 24305

TITLE: Governor's Central Committee on Emergency Relief for Utah minutes and miscellaneous records

(continued)

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 51.

The records document the primary administrative functions of various Depression era relief programs in Utah and contain numerous correspondence from Utah citizens and the Governor's office.

PRIMARY CLASSIFICATION:

Public

AGENCY: Governor's Office. Emergency Relief Administration

SERIES: 24307

4

TITLE: Governor's Emergency Drought Relief Committee correspondence

DATES: 1934-1936.

ARRANGEMENT: Chronological by year, month, and day.

DESCRIPTION:

This series contains State Engineer, T. H. Humphery's correspondence relating to his duties as a member of the Governor's Emergency Drought Relief Committee. Governor H. H. Blood appointed the four member committee in May 1934 to review all drought relief project applications and allocate funds for approved projects. Most of Mr. Humphery's communications concern requests for the review of proposed water development or conservation projects; conferences with supervising field engineers on the status of approved projects; concern over the environmental consequences of specific projects; and contract negotiations relating to the legal right and use of water allotments. Brief discussion of the history and explanation of Governor Blood's efforts to secure federal drought relief funds is also included. Various other documents accompany the correspondence including civil case files, project status reports and work-sheets, newspaper clippings, project lists by county, and project applications.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 07/01/1990.

FORMAT MANAGEMENT:

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Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 6.

Research value is historical. The records document the primary administrative functions of the Drought Relief Program during the Great Depression and contain correspondence from Utah citizens

AGENCY: Governor's Office. Emergency Relief Administration

SERIES: 24307

TITLE: Governor's Emergency Drought Relief Committee correspondence

(continued)

and the Governor's office.

PRIMARY CLASSIFICATION:

Public

AGENCY: Governor's Office. Emergency Relief Administration

SERIES: 14104

4

TITLE: Governor's Emergency Drought Relief Committee records

DATES: 1934-1937.

ARRANGEMENT: By document type, thereunder chronological.

DESCRIPTION:

These reels contain the Governor's Emergency Drought Relief Committee minutes, statistics, expenditures, lists of approved projects, and lists of rejected projects. The minutes list the projects discussed during the meetings and the location, type, estimated cost, and approval status of each project. The statistics list the percentage of net encumbrances classified according to sources of funds and the type of work projects. The weekly time book is a ledger with amounts given to those working on the projects. Projects data describe the project and gives the location, application date, requested funds, granted funds, action date, completion date, and costs. Also included are lists of approved and rejected projects, summary of projects, and recapitulations of rejected and approved projects.

STATE RECORDS COMMITTEE STATUS:

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Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 6.

The records document drought relief during the Depression in Utah.

AGENCY: Governor's Office. Emergency Relief Administration

SERIES: 14104

TITLE: Governor's Emergency Drought Relief Committee records

(continued)

PRIMARY CLASSIFICATION:

Public

AGENCY: Governor's Office. Emergency Relief Administration

SERIES: 17943

4

TITLE: Reports

DATES: 1933-1936.

ARRANGEMENT: Alphabetical by subject, thereunder chronological by year and month.

DESCRIPTION:

This series contains various reports explaining the fiscal obligations and relief activities of the Utah Emergency Relief Administration (UERA), its several divisions, and programs. Most of the reports in this series are either monthly, quarterly, semi-annual, or annual disclosures of activities compiled by UERA's Division of Research and Statistics. These include financial summaries and statements of receipt and disbursement of funds, statistical analyses of relief per case and per capita, and distribution of total expenditures. Also included are statistical analyses of individual programs in such diverse areas as nutrition, public health, education, gardening, transient relief, drought relief, rural rehabilitation, and old age pensions. The remaining reports explain the activities of specific divisions or programs. These include a report of the Works Division and its several related projects in drought relief, range improvement, and reservoir construction. They contain detailed analysis of each program followed by summaries of activities (or proposed activities) in each county, district, or watershed with many photos, maps, and blueprints. Additional programs include "womens" projects in sewing, quilting, and rug and mattress making, and other projects in insect and rodent control, community sanitation, fish and game conservation, brick making, and self-help cooperatives.

STATE RECORDS COMMITTEE STATUS:

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Paper: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with

AGENCY: Governor's Office. Emergency Relief Administration

SERIES: 17943

TITLE: Reports

(continued)

authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 25.

These records document relief activities in Utah during the Great Depression.

PRIMARY CLASSIFICATION:

Public

AGENCY: Governor's Office. Emergency Relief Administration

SERIES: 2696

4

TITLE: State Advisory Committee on Public Welfare and Emergency Relief minutes

DATES: 1933-1935.

ARRANGEMENT:

DESCRIPTION:

These minutes document all meetings of the State Advisory Committee on Public Welfare and Emergency Relief. Governor H. H. Blood appointed this committee to assist the Utah Emergency Relief Administration (UERA) in obtaining and disbursing federal emergency relief grants to Utah's county relief agencies between June 1933 and March 1935. This committee continued the functions of the Governor's Executive Committee on Emergency Relief for Utah only in accordance with the provisions required by President Franklin Roosevelt's newly created Federal Emergency Relief Administration (FERA). The minutes record the committee's collaboration with county and municipal governments, and state and federal departments in the planning and administration of public works and unemployment relief programs, including the review of all relief applications and surveys; allocation of funds; determination of policy; review of administrative appointments; report of state relief receipts and expenditures; and review and approval of all work relief and public works programs. Members of the State Advisory Committee served jointly as federal administrators for the Civil Works Administration (CWA) in Utah between November 19, 1933 and March 31, 1934. Consequently, a large portion of the minutes are devoted to CWA activities. These minutes provide a first-hand account of the social and economic conditions in Utah during the Great Depression and state and local governments' response to those conditions.

RETENTION:

Retain Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 10/01/2001.

AGENCY: Governor's Office. Emergency Relief Administration

SERIES: 2696

TITLE: State Advisory Committee on Public Welfare and Emergency Relief minutes

(continued)

FORMAT MANAGEMENT:

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Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 51.

These records document the state's official response to the challenges of the Great Depression during the advent of F. Roosevelt's New Deal and therefore retain considerable historical value.

PRIMARY CLASSIFICATION:

Public