

# Retention and Classification Report

**Agency:** Carbon County (Utah). Geographic Information System (3544)

## Records Officer

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**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27324

3

**TITLE:** Address records

**DATES:** 1995-

**ARRANGEMENT:** Numerical by year

**DESCRIPTION:**

These geospatial records pertain to the address grids in Carbon county.

**RETENTION:**

Retain until superseded

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on 04/01/2009.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Computer data files: Retain in Office for 1 year after superseded and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Administrative Historical Legal This disposition is based on Utah County General Records Retention Schedule, Schedule 32, Item 3.

The disposition of these records is based on the administrative, historical, and legal need of Carbon county.

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27324

**TITLE:** Address records

(continued)

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27328

1

**TITLE:** Cadastral corners records

**DATES:** 1995-

**ARRANGEMENT:** Numerical by year

**DESCRIPTION:**

**STATE RECORDS COMMITTEE STATUS:**

This retention has not been approved by the State Records Committee.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27333

1

**TITLE:** Cemetery Records

**DATES:** 1995-

**ARRANGEMENT:** Numerical by ordinance number

**DESCRIPTION:**

These geospatial records contain information on cemeteries located in Carbon county. This information contains the location of the cemetery , locations of individual graves, and photos of those graves.

**RETENTION:**

Retain until superseded

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention has not been approved by the State Records Committee.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Computer data files: Retain in Office for 1 year after superseded and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Historical

The disposition of these records is based on the historical need of Carbon county.

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27333

**TITLE:** Cemetery Records

(continued)

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27335

1

**TITLE:** Census records

**DATES:** 1995-

**ARRANGEMENT:** Numerical by year

**DESCRIPTION:**

These geospatial records represent census data in Carbon county. This data includes block groups, zip code groups, place names, and other relevant census data.

**RETENTION:**

Retain until superseded

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention has not been approved by the State Records Committee.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Computer data files: Retain in Office for 1 year after superseded and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Administrative Fiscal Historical Legal

The disposition of these records is based on the administrative, historical, legal, and fiscal need of Carbon county.

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27322

1

**TITLE:** Contour records

**DATES:** 1995-

**ARRANGEMENT:** Numerical by year

**DESCRIPTION:**

These geospatial records pertain to the elevation contour lines of Carbon county. Elevation contour lines depict areas of equal elevation. Contour lines never intersect one another.

**RETENTION:**

Retain until superseded

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention has not been approved by the State Records Committee.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Computer data files: Retain in Office for 1 year after superseded and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Administrative Historical Legal

The disposition of these records is based on the administrative, historical, and legal need of Carbon county.

**PRIMARY CLASSIFICATION:**

Public



**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27308

3

**TITLE:** County boundary records

**DATES:** 1995-

**ARRANGEMENT:** Numerical by year

**DESCRIPTION:**

This geospatial record contains information on the boundary of Carbon County, Utah.

**RETENTION:**

Retain until superseded

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on 04/01/2009.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Computer data files: Retain in Office for 1 year after superseded and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Administrative Historical This disposition is based on Utah County General Records Retention Schedule, Schedule 32, Item 1.

The disposition of these records is based on the administrative and historical need of Carbon County.

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27308

**TITLE:** County boundary records

(continued)

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27319

3

**TITLE:** Dam records

**DATES:** 1995-

**ARRANGEMENT:** Numerical by year

**DESCRIPTION:**

These records pertain to the location of dams in Carbon county.  
The information was compiled as part of hazard mitigation work.

**RETENTION:**

Retain until superseded

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on  
04/01/2009.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Computer data files: Retain in Office for 1 year after superseded  
and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Administrative Historical Legal This disposition is based on Utah  
County General Records Retention Schedule, Schedule 32, Item  
2.

The disposition of these records is based on the administrative,  
historical, and legal need of Carbon county.

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27319

**TITLE:** Dam records

(continued)

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27318

3

**TITLE:** Flood zones records

**DATES:** 1995-

**ARRANGEMENT:** Numerical by year

**DESCRIPTION:**

These geospatial records pertain to the flood zones in Carbon County. Flood zones are geographic areas defined by the level of flood risk. Zones reflect the severity or type of flooding in an area.

**RETENTION:**

Retain until superseded

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on 04/01/2009.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Computer data files: Retain in Office for 1 year after superseded and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Administrative Historical Legal This disposition is based on Utah County General Records Retention Schedule, Schedule 32, Item 2.

The disposition of these records is based on the administrative, historical, and legal need of Carbon county.

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27318

**TITLE:** Flood zones records

(continued)

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27327

3

**TITLE:** Land ownership records

**DATES:** 1995-

**ARRANGEMENT:** Numerical by year

**DESCRIPTION:**

These geospatial records pertain to the land ownership of Carbon county.

**RETENTION:**

Retain until superseded

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on 04/01/2009.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Computer data files: Retain in Office for 1 year after superseded and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Administrative Fiscal Historical Legal This disposition is based on Utah County General Records Retention Schedule, Schedule 32, Item 4.

The disposition of these records is based on the administrative, historical, fiscal, and legal need of Carbon county.

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27327

**TITLE:** Land ownership records

(continued)

**PRIMARY CLASSIFICATION:**

Public



**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27307

3

**TITLE:** Municipal boundaries records

**DATES:** 1995 -

**ARRANGEMENT:** Numerical by year

**DESCRIPTION:**

These geospatial records of administrative boundaries include county, municipal, precinct, tax districts, subdivisions, and other important countywide boundaries.

**RETENTION:**

Retain until superseded

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on 04/01/2009.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Computer data files: Retain in Office for 1 year after superseded and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Administrative Historical This disposition is based on Utah County General Records Retention Schedule, Schedule 32, Item 1.

The disposition of these records is based on the administrative and historical need of Carbon County.

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27307

**TITLE:** Municipal boundaries records

(continued)

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27330

3

**TITLE:** Parcel records

**DATES:** 1995-

**ARRANGEMENT:** Numerical by year

**DESCRIPTION:**

These geospatial records pertain to the parcels located in Carbon county. Parcel information contains land ownership data, who owns the land, tax information, size of the parcel, zoning, and other important information.

**RETENTION:**

Retain until superseded

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on 04/01/2009.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Computer data files: Retain in Office for 1 year after superseded and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Administrative Fiscal Historical Legal This disposition is based on Utah County General Records Retention Schedule, Schedule 32, Item 4.

The disposition of these records is based on the administrative, historical, legal, and fiscal need of Carbon county.

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27330

**TITLE:** Parcel records

(continued)

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27323

1

**TITLE:** Soil records

**DATES:** 1995-

**ARRANGEMENT:** Numerical by year

**DESCRIPTION:**

These geospatial records pertain to the soil types found in Carbon county.

**RETENTION:**

Retain until superseded

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention has not been approved by the State Records Committee.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Computer data files: Retain in Office for 1 year after superseded and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Historical

The disposition of these records is based on the historical need of Carbon county.

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27336

3

**TITLE:** Transportation records

**DATES:** 1995-

**ARRANGEMENT:** Numerical by year

**DESCRIPTION:**

These geospatial records contain the transportation information for Carbon county. These include, roads, RS2477 data, railroads, airports, and other transportation methods.

**RETENTION:**

Retain until superseded

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on 04/01/2009.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Computer data files: Retain in Office for 1 year after superseded and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Administrative Fiscal Historical Legal This disposition is based on Utah County General Records Retention Schedule, Schedule 32, Item 5.

The disposition of these records is based on the administrative, historical, fiscal, and legal need of Carbon county .

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27336

**TITLE:** Transportation records

(continued)

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27309

3

**TITLE:** Voting district records

**DATES:** 1995-

**ARRANGEMENT:** Numerical by year

**DESCRIPTION:**

This geospatial record contains information on the voting districts located in Carbon County, Utah.

**RETENTION:**

Retain until superseded

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on 04/01/2009.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Computer data files: Retain in Office for 1 year after superseded and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Administrative Historical Legal This disposition is based on Utah County General Records Retention Schedule, Schedule 32, Item 1.

The disposition of these records is based on the administrative, historical, and legal need of Carbon County.



**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27309

**TITLE:** Voting district records

(continued)

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27320

3

**TITLE:** Water bodies records

**DATES:** 1995-

**ARRANGEMENT:** Numerical by year

**DESCRIPTION:**

These geospatial records pertain to the water bodies located in Carbon county. These include: streams and lakes.

**RETENTION:**

Retain until superseded

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on 04/01/2009.

**FORMAT MANAGEMENT:**

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Computer data files: Retain in Office for 1 year after superseded and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Administrative Historical This disposition is based on Utah County General Records Retention Schedule, Schedule 32, Item 2.

The disposition of these records is based on the administrative and historical need of Carbon county.

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27320

**TITLE:** Water bodies records

(continued)

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27325

3

**TITLE:** Water rights records

**DATES:** 1995-

**ARRANGEMENT:** Numerical by year

**DESCRIPTION:**

These geospatial records pertain to the water rights of Carbon county. The ADJAREAS shapefile is used primarily by the Division of Water Rights representing book boundaries of adjudication areas. The Coverages is updated as regional offices define the boundaries from the USGS 1:24,000 maps.

**RETENTION:**

Retain until superseded

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on 04/01/2009.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Computer data files: Retain in Office for 1 year after superseded and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Administrative Historical Legal This disposition is based on Utah County General Records Retention Schedule, Schedule 32, Item 6.

The disposition of these records is based on the administrative, historical, and legal need of Carbon county.

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27325

**TITLE:** Water rights records

(continued)

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27326

3

**TITLE:** Water well records

**DATES:** 1995-

**ARRANGEMENT:** Numerical by year

**DESCRIPTION:**

These records pertain to the water well locations in Carbon county.

**RETENTION:**

Retain superseded

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on 04/01/2009.

**FORMAT MANAGEMENT:**

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Computer data files: Retain in Office for 1 year after superseded and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Administrative Historical Legal This disposition is based on Utah County General Records Retention Schedule, Schedule 32, Item 6.

The disposition of these records is based on the administrative, historical, and legal need of Carbon county.

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27326

**TITLE:** Water well records

(continued)

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27314

3

**TITLE:** Wellsville City project records

**DATES:** 1995-

**ARRANGEMENT:** Numerical by year

**DESCRIPTION:**

These geospatial records are used to depict the geographic features of Wellsville, Utah. These include the city boundary, railroads, roads, buildings, and annexations.

**RETENTION:**

Retain until superseded

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on 04/01/2009.

**FORMAT MANAGEMENT:**

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Computer data files: Retain in Office for 1 year after superseded and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Administrative Historical This disposition is based on Utah County General Records Retention Schedule, Schedule 32, Item 1.

The disposition of these records is based on the administrative and historical need of Carbon county.



**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27314

**TITLE:** Wellsville City project records

(continued)

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27311

3

**TITLE:** Zoning boundary records

**DATES:** 1995-

**ARRANGEMENT:** Numerical by year

**DESCRIPTION:**

These geospatial records contain zoning boundaries for Carbon County, Utah. This data includes information on what type of zones are represented.

**RETENTION:**

Retain until superseded

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on 04/01/2009.

**FORMAT MANAGEMENT:**

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Computer data files: Retain in Office for 1 year after superseded and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Administrative Historical Legal This disposition is based on Utah County General Records Retention Schedule, Schedule 32, Item 1.

The disposition of these records is based on the administrative, historical, and legal need of Carbon County.

**AGENCY:** Carbon County (Utah). Geographic Information System

**SERIES:** 27311

**TITLE:** Zoning boundary records

(continued)

**PRIMARY CLASSIFICATION:**

Public