

Retention and Classification Report

Agency: Board of Education. Driver Training & Alcohol Education (511)
250 East 500 South
Salt Lake City, UT 84114

Records Officer

01854 *Alcohol education program records
01905 *National association's records
01892 *State society of health education records

AGENCY: Board of Education. Driver Training & Alcohol Education

SERIES: 1854

3

TITLE: Alcohol education program records

DATES: 1940-1969.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

1957 Department of Public Instruction issued Driver's Education Standards Brochure. The booklet lists proper driving standards for students and others that are learning to drive.

RETENTION:

Retain Permanent. In Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 07/01/1990.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: Board of Education. Driver Training & Alcohol Education

SERIES: 1854

TITLE: Alcohol education program records

(continued)

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 25.

Disposition based on value of records in documenting the history, achievements and actions of the agency.

PRIMARY CLASSIFICATION:

Public

AGENCY: Board of Education. Driver Training & Alcohol Education

SERIES: 1905

3

TITLE: National association's records

DATES: 1947-1962.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

RETENTION:

Retain Permanent. In Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Board of Education. Driver Training & Alcohol Education

SERIES: 1892

3

TITLE: State society of health education records

DATES: 1950-1962.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

RETENTION:

Retain Permanent. In Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

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FORMAT MANAGEMENT:

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