

Retention and Classification Report

Agency: Committee on Industrial and Employment Planning (526)

Utah Labor Commission
160 E. 300 S. Ste. 300
Salt Lake City, UT 84111
801-530-6800

Records Officer

01282 *Administrative records
03777 *Industrial progress reports
06523 *Publications

AGENCY: Committee on Industrial and Employment Planning

SERIES: 1282

3

TITLE: Administrative records

DATES: 1950-1969.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

The fiche contains a reports on benzene and aromatic hydrocarbons as motor fuel, 1964..

RETENTION:

Retain Permanent. In Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently and then microfilm.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

Disposition based on value of this 1964 report studying alternatives for motor fuel.

AGENCY: Committee on Industrial and Employment Planning

SERIES: 1282

TITLE: Administrative records

(continued)

PRIMARY CLASSIFICATION:

Public

AGENCY: Committee on Industrial and Employment Planning

SERIES: 3777

3

TITLE: Industrial progress reports

DATES: 1956-1973.

ARRANGEMENT: Chronological

DESCRIPTION:

These newsletters are produced by the Utah Committee on Industrial and Employment Planning. Their purpose is to inform industrial, business and civic leaders of economic developments in Utah.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 07/01/1990.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: For records beginning in 1956 and continuing to the present. Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 25.

Newsletters document agency history and functions and have ongoing research value.

PRIMARY CLASSIFICATION:

Public

AGENCY: Committee on Industrial and Employment Planning

SERIES: 6523

3

TITLE: Publications

DATES: 1955-1961.

ARRANGEMENT: Chronological

DESCRIPTION:

Documents created by the agency, including pamphlets, reports, leaflets, file manuals, annual reports, other published or processed documents, and the last manuscript report, if not published, relating to management projects. Electronic versions of publications may be considered a duplicate if identical. If unique, see Schedule 1 Item 44.

RETENTION:

Retain Permanent. In Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 07/01/1990.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: Committee on Industrial and Employment Planning

SERIES: 6523

TITLE: Publications

(continued)

APPRAISAL:

Administrative Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 25. Publications document agency history and functions. Publications have ongoing research value.

PRIMARY CLASSIFICATION:

Public