

Retention and Classification Report

Agency: Board of Loan Commissioners (602)

Utah Higher Education Assistance
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Salt Lake City, UT 84114
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Records Officer

22399 *Biennial reports
20111 *Correspondence
05563 *Minute books
00308 *Record books
02202 *Redemption funds

AGENCY: Board of Loan Commissioners

SERIES: 22399

3

TITLE: Biennial reports

DATES: 1896-1900.

ARRANGEMENT: Chronological.

DESCRIPTION:

The State Board of Loan Commissioners was created to provide for issuing and disposing of state bonds and for refunding the bonds already issued. This series contains reports of activities from the previous two years with information pertaining to rules, regulations, bonds, finances, agency activities and coupons.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on the value of these reports in documenting agency achievements, policies, programs, and function.

PRIMARY DESIGNATION:

Public

AGENCY: Board of Loan Commissioners

SERIES: 20111

3

TITLE: Correspondence

DATES: 1929-1940.

ARRANGEMENT: Chronological.

DESCRIPTION:

This series contains correspondence pertaining to refunding bonds, municipalities, state agencies, school districts, bond waivers, improvement notes, and loans.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on the value of these records in documenting agency achievements, policies, programs, and function.

PRIMARY DESIGNATION:

Public

AGENCY: Board of Loan Commissioners

SERIES: 5563

3

TITLE: Minute books

DATES: 1896-1954.

ARRANGEMENT: Chronological.

DESCRIPTION:

This record book contains typewritten minutes of the State Board of Loan Commissioners from 27 January 1933 to 26 February 1953 (and numerous blank pages). Entries list members present, date, location of meeting, and business. Business includes such things as bids for road bonds, purchases for investment purposes, disposition of sales tax funds, state indebtedness, etc.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

These records have evidentiary value and serve as a history of board and committee actions. They contain minutes of open committee and board meetings as required by UCA 52-4-7. (2005) Records may also include agenda, recordings, recordings and minutes of closed portions of meetings, and other supporting documentation.

PRIMARY DESIGNATION:

Public

AGENCY: Board of Loan Commissioners

SERIES: 308

TITLE: Record books

DATES: 1896-1932.

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

3

RETENTION:

Retain for 1 year(s)

DISPOSITION:

Permanent. Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Board of Loan Commissioners

SERIES: 2202

3

TITLE: Redemption funds

DATES: 1925-1938.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.