

# Retention and Classification Report

**Agency:** State of Utah Memorial Committee (627)

, UT

**Records Officer:**

01200 \*Administrative records

06528 \*Reports

**AGENCY:** State of Utah Memorial Committee

**SERIES:** 1200

3

**TITLE:** Administrative records

**DATES:** 1921-1922.

**ARRANGEMENT:** Chronological

**DESCRIPTION:**

This series contains minutes from committee meetings and correspondence.

**RETENTION:**

Retain Permanent. In Archives custody.

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on 10/01/2001.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 51.

Minutes document agency history, functions, and decisions. Minutes have ongoing research value.

**AGENCY:** State of Utah Memorial Committee

**SERIES:** 1200

**TITLE:** Administrative records

(continued)

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** State of Utah Memorial Committee

**SERIES:** 6528

3

**TITLE:** Reports

**DATES:** 1921.

**ARRANGEMENT:** Alphanumerical

**DESCRIPTION:**

**RETENTION:**

Retain Permanent. In Archives custody.

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention has not been approved by the State Records Committee.

**FORMAT MANAGEMENT:**

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