

Retention and Classification Report

Agency: Bureau of State Medical Services (636)

, UT

Records Officer:

02755 *Administrative records
06501 *Audit reports

AGENCY: Bureau of State Medical Services

SERIES: 2755

3

TITLE: Administrative records

DATES: 1967-1970.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

RETENTION:

Retain Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

PRIMARY DESIGNATION:

Public

AGENCY: Bureau of State Medical Services

SERIES: 6501

3

TITLE: Audit reports

DATES: 1977-1993.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

Report prepared by internal or external auditors as a result of a financial audit.

RETENTION:

Retain Permanent. In Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule SG 7, Item 7.

AUTHORIZED: 05/10/2010

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Administrative Fiscal Historical

Audit reports may be used during the next audit cycle to monitor compliance with internal control program recommendations. They document agency functions and have research value.

PRIMARY DESIGNATION:

Public