

Retention and Classification Report

Agency: Bureau of State Medical Services (636)

, UT

Records Officer:

02755 *Administrative records

06501 *Audit reports

AGENCY: Bureau of State Medical Services

SERIES: 2755

3

TITLE: Administrative records

DATES: 1967-1970.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

RETENTION:

Retain Permanently

DISPOSITION:

Permanent. Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

PRIMARY DESIGNATION:

Public

AGENCY: Bureau of State Medical Services

SERIES: 6501

3

TITLE: Audit reports

DATES: 1977-1993.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

Report prepared by internal or external auditors as a result of a financial audit.

RETENTION:

Retain Permanently

DISPOSITION:

Permanent. Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Financial audit reports, GRS-1846.

AUTHORIZED: 03-01-2016

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have administrative, fiscal, and/or historical value(s).

Audit reports may be used during the next audit cycle to monitor compliance with internal control program recommendations. They document agency functions and have research value.

PRIMARY DESIGNATION:

Public