Retention and Classification Report

Agency: Millard County (Utah). County Clerk (652)

765 South Hwy 99, Suite 6
Fillmore, UT 84631

Records Officer

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AGENCY: Millard County (Utah). County Clerk

SERIES: 83325 4
TITLE: Agreement records
DATES: i 1893-1961.
ARRANGEMENT: chronological
DESCRIPTION:

This record represents legal agreements concerning the change of ownership of land registered with the county recorder. The information shows names of parties to agreement; date and terms of agreements; legal description of property; consideration; date of payment; amounts of principal and interest; total amount; acknowledgment; and siganture of the county recorder.

RETENTION:

Retain Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

This retention is based on the historical value of these records.

AGENCY: Millard County (Utah). County Clerk

SERIES: 83441 4
TITLE: Articles of incorporation record books
DATES: 1871-1961
ARRANGEMENT: Chronological
DESCRIPTION:

These volumes record copies of Articles of Incorporation filed with the Millard County Clerk by newly organized corporations. The registers were kept as the official copy which was available for public use. The actual articles of incorporation record the following: names of the incorporators and their places of residence, the length of the corporation's duration, the pursuit of business agreed upon, amount of stock each shareholder receives, description of stock classes, number and kind of corporate officers, and the number of directors necessary to transact corporate business.
Under Utah law, individuals desiring to incorporate were to file and record articles of incorporation with their respective county clerk. These agreements specified the nature and place of business, amount of stock to be issued, terms for officers, etc. The clerk in turn issued a certificate of incorporation and recorded the final articles of incorporation in these record books. The series ended in 1961 when the Division of Corporations was created and the state assumed sole responsibility for registering incorporations.

RETENTION:

Retain Archives custody.

DISPOSITION:
Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:
This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Records Center until processed and then microfilm and destroy provided microfilm has passed inspection.

AGENCY: Millard County (Utah). County Clerk

SERIES: 83441
TITLE: Articles of incorporation record books

(continued)

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:
Historical Legal

Because of the importance of incorporation information, which documents the creation and existence of companies and their authorization to do business in Utah, the county clerk is required by law [UCA sections 3 and 16] to maintain incorporation case files and record books (and likewise their corresponding indexes).

PRIMARY CLASSIFICATION:
Public

AGENCY: Millard County (Utah). County Clerk

SERIES: 83352 3
TITLE: Birth registers
DATES: i 1905-1934.
ARRANGEMENT: Chronological.
DESCRIPTION:

These registers contain duplicate copies of birth certificates for births occurring in Millard County, Utah. There are twelve volumes--nine from the Hinckley District (1906-34) and three from the Scipio District (1905-32). Each certificate contains the name of the county; the name of the precinct or town; the full name of the newborn child; the sex of the child; multiple birth and birth order information; legitimate birth; date of birth; parents' names, residence, color (race), age, occupation, and birthplace; total number of children born to the mother, including present birth; and number of children of this mother now living. At the bottom of the birth certificate is a Certificate of Attending Physician or Midwife, which includes the signature of the attending physician or midwife affirming that the birth occurred on the date indicated. Also placed inside some registers are copies of a certificate entitled, "Supplemental Report of Birth, State of Utah." This form allowed people to provide additional information that was not available when the birth was initially registered--i.e., the inclusion of the name of a child (when the parents had not yet selected a name by the filing deadline). Personal information is classified as private for 75 years.

RETENTION:

Retain Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 12/01/1988.

AGENCY: Millard County (Utah). County Clerk

SERIES: 83352
TITLE: Birth registers

(continued)

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

The certificates in these registers are duplicate copies. In 1905, Utah became a registry state. The State Board of Health was authorized to register births on a statewide basis. The original birth certificate was sent to the State Board of Health, however some local registrars continued to maintain a copy. Although these registers contain only copies, they may still be very useful in genealogical and community studies. The certificates are private for 100 years.

PRIMARY CLASSIFICATION:

Private — Birth records are considered private for 100 years from the date of birth.

SECONDARY CLASSIFICATION(S):

Public. — Records of individuals born more than 100 years ago are public.

AGENCY: Millard County (Utah). County Clerk

SERIES: 83327 3
TITLE: Bounty records
DATES: i 1913-1930; 1943-1945.
ARRANGEMENT: Numerical by certificate number, thereunder chronological
DESCRIPTION:

These two volumes document the payment of county and state bounties for the killing of various predatory and other wild animal pests.
The first volume (1913-30) contains the certificate number, the date issued, to whom issued, address, the fund (county or state), the total amount paid, a column listing the predator (bear, mountain lion, cougar, grey wolf, coyote, lynx, wild cat, bobcat, or timber wolf), number, and the number collected, and the name of the person signing the corroborative affidavit of the claimant. The clerk keeping this record also noted when a warrant was not paid by the state on account of fraud. Carbon copies of reports to the State Auditor listing the number of the individual species killed, the amount of the bounty due on each species, and the total amount due, and the signature of the county clerk. The most common bounty claim was for coyotes.
A ten-page record (pp. 50-59) of bounties paid for jackrabbits, gophers, ground squirrels, and prairie dogs over a three-year span (1917-19) is also found in this volume. The most common claim was for rabbits. (Later rabbit bounty claims [1921-24] are recorded in SERIES NUMBER 83725, which consists of redeemed warrants for rabbit scalps with ears attached.) The second volume (1943-45) is arranged chronologically and contains the date, hunter's name, address, certificate affidavit numbers (clerk's, claimant's, inspector's, and central board's), the number of each species and amount of bounty paid per animal, the number of each species killed, the amount of the bounty paid per animal (coyote, lynx, wolf, and cougar), and the total bounty paid. The most common bounty claim was for coyotes. Only nine pages of the second volume have been completed.

RETENTION:

Retain Archives custody.

DISPOSITION:
Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:
This retention was approved by the State Records Committee on 03/01/1991.

AGENCY: Millard County (Utah). County Clerk

SERIES: 83327
TITLE: Bounty records

(continued)

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical
This disposition is based on Utah County General Records Retention Schedule, Schedule 14, Item 5.

This retention is based on the historical value of this record to document the bounty program and to examine the extinction of certain predators in range areas of Utah.

PRIMARY CLASSIFICATION:

Public

AGENCY: Millard County (Utah). County Clerk

SERIES: 83328 3
TITLE: Bull register
DATES: i 1915-1944.
ARRANGEMENT: chronological
TOTAL VOLUME: 0.10 cubic feet.
DESCRIPTION:

This volume is a register of certificates issued for 103 purebred bulls ranged in Millard County. By law, only purebred bulls of some "recognized breed of beef cattle" could be ranged on public lands in Utah (see "Laws of Utah, 1915," chapter 52). Until amended by the state legislature in 1945 ("Laws of Utah, 1945," chapter 3), the law required county clerks to register certificates from breeding associations for purebred bulls ranged within their county.
The register contains an item number, the name of the bull, the bull's registration number, the name of the bull's sire, the sire's registration number, the name of the dam, the dam's registration number, the date dropped, the date registered, a description of the bull's markings, the name of the bull's breeder, the breed, the name of owner, the owner's address, and the amount paid.

RETENTION:

Retain 10 years. Transfer to Archives.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 12/01/1988.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 10 years and then transfer to State Archives with authority to weed.

AGENCY: Millard County (Utah). County Clerk

SERIES: 83328
TITLE: Bull register

(continued)

APPRAISAL:

Historical
This disposition is based on Utah County General Records Retention Schedule, Schedule 14, Item 6.

This retention is based on the historical value of this volume to document the livestock industry in Millard County.

PRIMARY CLASSIFICATION:

Public

AGENCY: Millard County (Utah). County Clerk

SERIES: 83444 3
TITLE: Death registers
DATES: i 1906-1944.
ARRANGEMENT: Chronological.
TOTAL VOLUME:
DESCRIPTION:

These registers contain duplicate copies of certificates issued for deaths occurring in Millard County, Utah. There are seven volumes, one from the Deseret District (1906-17); three from the Hinckley District (1907-44); one from the Oasis District (1920-42); and two from the Scipio District (1906-44). They include the following information on the deceased: full name, place of death, sex, color (race), date of birth, age, marital status, name of spouse, occupation, birthplace, name of parents, parents' place of birth, date of death, and the physician's certification indicating the time and cause of death, date and place of burial, name and address of the undertaker, the name of informant, the date filed, and the signature of the registrar. Personal information is classified as private for 75 years.

RETENTION:

Retain 10 years. Transfer to Archives.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 12/01/1988.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 10 years and then transfer to State Records Center. Retain in State Records Center until reviewed by processor and then transfer to State Archives with authority to weed.

AGENCY: Millard County (Utah). County Clerk

SERIES: 83444
TITLE: Death registers

(continued)

APPRAISAL:
Administrative

The certificates in these registers are duplicate copies. In 1905, Utah became a registry state. The State Board of Health was authorized to register births and deaths on a statewide basis. The original death certificate was sent to the State Board of Health, however some registrars continued to maintain a copy. The disposition to destroy these records is based on their duplicate nature. These are copies of death certificates currently under permanent retention.

PRIMARY CLASSIFICATION:
Public The deaths recorded occurred more than 50 years ago.

AGENCY: Millard County (Utah). County Clerk

SERIES: 83334 3
TITLE: Fee books
DATES: 1897-1968.
ARRANGEMENT: Chronological
TOTAL VOLUME:
DESCRIPTION:

These books record the collection of fees by the county clerk. They are used to compile reports for the county commission and the court administrator's office. These fees are usually court and marriage license fees, but through the years county clerks have been required to collect other fees. The books contain the date, name of the person making payment, purpose of payment, receipt number, amount and totals. The county clerk shall "keep a fee book as provided by law" (UCA 17-20-4 (1995)).

RETENTION:

Retain 4 years.

DISPOSITION:
Destroy.

STATE RECORDS COMMITTEE STATUS:
This retention was approved by the State Records Committee on 03/01/1991.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Records Center for 4 years and then destroy.

APPRAISAL:
Historical
This disposition is based on Utah County General Records Retention Schedule, Schedule 14, Item 20.

This retention is based on a decision by the Judicial Council (1983) and the historical value of these records to document the activities of the office of county clerk.

AGENCY: Millard County (Utah). County Clerk

SERIES: 83334
TITLE: Fee books

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: Millard County (Utah). County Clerk

SERIES: 83437 3
TITLE: Highway ordinances
DATES: i 1900-1902.
ARRANGEMENT: Chronological.
TOTAL VOLUME:
DESCRIPTION:

This volume was compiled to maintain a separate collection of ordinances concerning highways in Millard County. Only three pages were used in recording the six ordinances found in this volume.
Included are the full text of the ordinance, the date the ordinance was passed by the county commission, the name of the commission chairman, and the signature of the county clerk.
The book also contains one page concerning auditor's tax deeds for 1914 to 1916. Information recorded includes the certificate number, the name of the person making redemption, the date each deed was issued, and the name of the delinquent party (individual or corporation).

RETENTION:

Retain 10 years. Transfer to Archives.

DISPOSITION:
Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:
This retention was approved by the State Records Committee on 12/01/1988.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 10 years and then transfer to State Archives with authority to weed.

AGENCY: Millard County (Utah). County Clerk

SERIES: 83437
TITLE: Highway ordinances

(continued)

APPRAISAL:
Administrative Historical Legal

This retention is based on the historical value of these records. It appears that this is the only surviving copy of these ordinances.

PRIMARY CLASSIFICATION:
Public

AGENCY: Millard County (Utah). County Clerk

SERIES: 5901 3
TITLE: Lake Bonneville Power Company map
DATES: none
ARRANGEMENT: none
TOTAL VOLUME:
DESCRIPTION:
maps of Lake Bonneville Power Co.

RETENTION:

Retain Permanent. In Archives custody.

DISPOSITION:
Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:
This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

PRIMARY CLASSIFICATION:
Public

AGENCY: Millard County (Utah). County Clerk

SERIES: 83668 3
TITLE: Marriage license applications
DATES: i 1887-
ARRANGEMENT: Chronological by year, thereunder numerical by application number
TOTAL VOLUME:
DESCRIPTION:

The county clerk registers each couple through an application process to prove their identity and record other information which permits the couple to receive their license to be legally married. The information includes: application number; names and addresses of couple; color or race; marital status; places and dates of birth; occupation of applicants; names, birthplaces, and nationalities of fathers; maiden names, birthplaces, and nationalities of mothers; statements that applicants are free from venereal disease or chronic epilepsy until January 21, 1966 when the form was altered, not requiring this information; maiden name of female (if previously married); signatures of applicants; consent of parent or guardian if either applicant is a minor; signatures of witnesses and county clerk; and date application was filed.

RETENTION:

Retain permanent

DISPOSITION:

Retain in agency custody.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 03/01/1991.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently.

Microfilm master: Retain in State Records Center permanently.

AGENCY: Millard County (Utah). County Clerk

SERIES: 83668
TITLE: Marriage license applications

(continued)

APPRAISAL:
This disposition is based on Utah County General Records Retention Schedule, Schedule 14, Item 24.

AGENCY: Millard County (Utah). County Clerk

SERIES: 23493 3
TITLE: Marriage license record book indexes
DATES: 1887-1966
ARRANGEMENT: Chronological by date span on volume, within alphabetical by first letter of last name.
TOTAL VOLUME:
DESCRIPTION:

These volumes index the marriage license record books for Millard County.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 03/01/1991.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Records Center permanently.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

This disposition is based on Utah County General Records Retention Schedule, Schedule 14, Item 25.

PRIMARY CLASSIFICATION:

Public

AGENCY: Millard County (Utah). County Clerk

SERIES: 23494 3
TITLE: Marriage license record books
DATES: 1887-1966
ARRANGEMENT: Chronological by filing date
TOTAL VOLUME:
DESCRIPTION:

These licenses are issued after completion of a marriage license application and are filed in the office of the county clerk. "No marriage may be solemnized without a license issued by the county clerk . . . not more than 30 days prior to the date of solemnization of the marriage" (UCA 30-1-7 (1995)). The license includes names, addresses, and ages of bride and groom; date and number of license; date of marriage; title and signature of person performing the ceremony; and signatures of bride, groom, witnesses, and county clerk.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 03/01/1991.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Records Center permanently.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: For records beginning in 1887 through 1899. Retain in State Archives permanently with authority to weed.

APPRAISAL:

This disposition is based on Utah County General Records Retention Schedule, Schedule 14, Item 25.

AGENCY: Millard County (Utah). County Clerk

SERIES: 23494
TITLE: Marriage license record books

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: Millard County (Utah). County Clerk

SERIES: 6130 4
TITLE: Marriage licenses
DATES: 1887-
ARRANGEMENT: Chronological
TOTAL VOLUME:
DESCRIPTION:

This record contains the marriage licenses granted in Millard County. The information includes names, addresses, and ages of bride and groom; date and number of license; date of marriage; title and signature of person performing the ceremony; and signatures of bride, groom, witnesses, and county clerk.

RETENTION:

Retain permanent

DISPOSITION:

Retain in agency custody.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm master: Retain in State Records Center permanently.

AGENCY: Millard County (Utah). County Clerk

SERIES: 83353 3
TITLE: Notices of stock killed
DATES: i 1924-1946.
ARRANGEMENT: None
TOTAL VOLUME:
DESCRIPTION:

These notices were required to be completed by the section foreman and filed with the county clerk for any stock killed or maimed by trains. The notices contain the date the form was completed, the name of the railroad, the location (the closest milepost), the county, the kind of animal, whether the animal was killed or maimed, a brief description of the animal--the sex of animal, the animal's color, an estimate of of the animal's age, the existence of any marks and brands, etc., and the signature of the station foreman.

RETENTION:

Retain 3 years.

DISPOSITION:
Destroy.

STATE RECORDS COMMITTEE STATUS:
This retention was approved by the State Records Committee on 12/01/1988.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 3 years and then destroy.

APPRAISAL:

These obsolete notices were destroyed in April 1989.

AGENCY: Millard County (Utah). County Clerk

SERIES: 83348 3
TITLE: Ordinances
DATES: i 1900-1939.
ARRANGEMENT: Numerical by ordinance number
TOTAL VOLUME:
DESCRIPTION:

This single volume contains the legislative action of the Millard County Commission to regulate, require, prohibit, govern, control, or supervise any activity, conduct, or condition authorized by state law. They include: ordinance number, title of ordinance, preamble, an ordaining clause, subject of ordinance, when applicable, penalty of violation, effective date, text of ordinance, and signature of chairman of the county commission.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 03/01/1988.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently or until administrative need ends and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

M-Disk: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Administrative Historical Legal
This disposition is based on Utah Municipal General Records Retention Schedule, Schedule 18, Item 19.

Ordinances have legal value because they are municipal laws. They have historical value because ongoing ordinances document changes to the law over time. This retention is based on the historical value of these records to document the actions of the county commission.

AGENCY: Millard County (Utah). County Clerk

SERIES: 83348
TITLE: Ordinances

(continued)

AGENCY: Millard County (Utah). County Clerk

SERIES: 83455 3
TITLE: Quit claim deeds
DATES: i 1941-1949.
ARRANGEMENT: Chronological
TOTAL VOLUME:
DESCRIPTION:

These two files contain copies of quit claim deeds Millard County issued to private citizens for properties sold for delinquent taxes. These copies are filed in District Court civil case files and are not labeled. They contain the name and address of the grantee, a legal description of the property, the date, the names of a witness and the county clerk, an index location of deeds in the county recorder's records (book and page) and a mention of action in county commission minutes (volume and page number).

RETENTION:

Retain 5 years.

DISPOSITION:
Destroy.

STATE RECORDS COMMITTEE STATUS:
This retention was approved by the State Records Committee on 03/01/1989.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 5 years and then destroy.

APPRAISAL:

These are duplicate copies of deed issued by the county. The record copy is located in the County Recorder's Deed Records. These copies are OBSOLETE and should be DESTROYED.

AGENCY: Millard County (Utah). County Clerk

SERIES: 83725 3
TITLE: Rabbit bounty records
DATES: i 1921-1924.
ARRANGEMENT: Numerical by warrant number.
TOTAL VOLUME:
DESCRIPTION:

This small volume contains 69 redeemed warrants for bounties paid for rabbit scalps with ears. It was used to document the payment of authorized state bounties by the County Treasurer. The warrant stub contains the warrant number, the date, the name of the person receiving the bounty, the number of rabbit scalps with ears redeemed at 5 cents a piece, and the total bounty paid. The redeemed warrant, which contains the same information, has been reattached to the stub.
Copies of reports from the County Clerk to the State Auditor are filed inside the volume. These pages serve as a master listing of all bounties paid. They contain the warrant number, the date issued, the name of the person to whom the warrant is issued, the district where the rabbits were killed, the number of scalps, the amount paid, and the period totals.
(NOTE: An earlier bounty record [1917-19] for jackrabbits, gophers, ground squirrels, and prairie dogs may be found on pages 50-59 of volume one [1913-30] of the predatory animal bounty record SERIES NUMBER 83327.)

RETENTION:

Retain 20 years. Transfer to Archives.

DISPOSITION:
Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:
This retention was approved by the State Records Committee on 03/01/1989.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 20 years and then transfer to State

AGENCY: Millard County (Utah). County Clerk

SERIES: 83725
TITLE: Rabbit bounty records

(continued)

Archives with authority to weed.

APPRAISAL:
Historical

Although this volume is obsolete, it is important historically to document the intense problems in Millard County and throughout the state that resulted from jackrabbit infestations during the severe agricultural depression of the early 1920s. The increased rabbit populations at the time threatened the harvests of farmers and the rangeland of stockmen.

PRIMARY CLASSIFICATION:
Public

AGENCY: Millard County (Utah). County Clerk

SERIES: 83446 3
TITLE: Register of territorial, county, and precinct officers
DATES: i 1880-1897.
ARRANGEMENT: Chronological.
TOTAL VOLUME:
DESCRIPTION:

This single volume contains a listing of persons appointed or elected to territorial/state, county, and precinct offices in Millard County. It was used to document whether officials qualified for appointed or elected positions. It contains the official's name, date, whether elected or appointed, the name of the office, the term of office, qualification (date, amount of bond, sureties), and whether the individual vacated office (date and why). Only ten pages of the volume were used.

RETENTION:

Retain Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 03/01/1989.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

This retention is based on the historical value of this volume to document persons holding elected and appointed positions in Millard County.

AGENCY: Millard County (Utah). County Clerk

SERIES: 83446
TITLE: Register of territorial, county, and precinct officers

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: Millard County (Utah). County Clerk

SERIES: 83726 3
TITLE: Stock grazers register index
DATES: i 1899-1901.
ARRANGEMENT: Alphabetical by the first letter of the grazer's last name.
TOTAL VOLUME:
DESCRIPTION:

This one-volume index contains a list of persons ranging stock (sheep) in Millard County. It was used to collect fees for the ranging of stock. It contains the name of the stock grazer, the date, the grazer's home state or county, the brand or mark, the number and kind of stock (horses, cattle, sheep, mules), bond or cash deposit paid, the date paid, the amount, and remarks.

RETENTION:

Retain 30 years. Transfer to Archives.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 03/01/1989.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 30 years and then transfer to State Archives with authority to weed.

APPRAISAL:

Historical

This volume is historically valuable to determine the type (only sheep are recorded in this ledger) and number of stock being ranged in Millard County. This information is difficult to obtain for this period of time.

AGENCY: Millard County (Utah). County Clerk

SERIES: 83726
TITLE: Stock grazers register index

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: Millard County (Utah). County Clerk

SERIES: 83447 3
TITLE: Vouchers payments for court appearances
DATES: i 1912-1925.
ARRANGEMENT: Numerical by voucher number
TOTAL VOLUME:
DESCRIPTION:

This single volume contains stubs for certificates 501-965 issued to individuals (witnesses and interpreters) making court appearances in Fifth Judicial District Court civil and criminal cases heard in Millard County. These individuals were reimbursed for their travel expenses and were paid a daily fee for their services.

Information recorded on the stubs includes the voucher number, the name and address of the person to whom the certificate was issued, from where summoned, date summoned, date appeared, date discharged, number of days served, per diem costs, transportation costs incurred by rail or team, total amount of the voucher, and the signature of the recipient. The numbered certificates read, "In the Fifth Judicial Court of the State of Utah, in and for the County of Millard, [month] Term, [year].

"I hereby certify, that [name] was summoned at [location] on the [date: day, month, and year], that his place of residence is [location] that he appeared in said Court on the [full date], and that he served on behalf of the State as a [ ] witness at said term, and is entitled to [number] days' attendance at [amount], [number] miles travel by rail at [amount], and [number] miles travel by team at [amount]. Attest my hand and the seal of said Court, this [date]."

The certificate includes lines for the signatures of the court clerk and deputy court clerk.

RETENTION:

Retain 3 year.

DISPOSITION:

Destroy.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 12/01/1988.

AGENCY: Millard County (Utah). County Clerk

SERIES: 83447
TITLE: Vouchers payments for court appearances

(continued)

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 3 years and then destroy.

APPRAISAL:

These records are obsolete and should be destroyed. This retention was approved by the Judicial Council in 1983.