Retention and Classification Report

Agency: Millard County School District (Utah) (655)

285 East 450 North
Delta, UT 84624
435-864-2764

Records Officer Keith Griffiths

25282	Publications
01452	Yearbooks

AGENCY: Millard County School District (Utah)

SERIES: 25282 3
TITLE: Publications
DATES: 1971-
ARRANGEMENT: Chronological by year
DESCRIPTION:

These are pamphlets, leaflets, studies, proposals and similar material printed by or for the Millard school district or any of its departments, programs or schools, and made available to the public, or the last manuscript report if not published. Holdings include "Title IV ESEA Project" (1971-1972) Early Identification and remediation of learning disabilities; and "Course of study in physical education" (n.d.)

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 12/01/1996.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Administrative Historical
This disposition is based on Utah School Districts General Retention Schedule, Schedule 1, Item 24.

These records serve to document the history of the agency and to inform the public of the agency's services and programs.

AGENCY: Millard County School District (Utah)

SERIES: 25282
TITLE: Publications

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: Millard County School District (Utah)

SERIES: 1452 3
TITLE: Yearbooks
DATES: 1916-
ARRANGEMENT: None
DESCRIPTION:

These yearbooks document school activities. They are compiled by a yearbook staff with the assistance of a teacher advisor. The yearbooks contain names and photographs of the faculty, staff, and individual students by grade, school clubs, sports, cultural events, and academic and social activities.

RETENTION:

Retain Permanent. In Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 10/01/1999.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical
This disposition is based on Utah School Districts General Retention Schedule, Schedule 19, Item 59.

The primary purpose of yearbooks is to create a historical record of a school year.

AGENCY: Millard County School District (Utah)

SERIES: 1452
TITLE: Yearbooks

(continued)

PRIMARY CLASSIFICATION:
Public