

Retention and Classification Report

Agency: MX Coordination Office (685)

, UT

Records Officer

04246 *Administrative records
04254 *Draft environmental impact statements and technical reports
04252 *Federal aid programs subject files
05648 *Financial records
04253 *Four corners regional commission fiscal records
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17499 *MX environmental technical reports
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04250 *MX missile deployment impact planning and subject files
04249 *MX missile news articles
06372 *MX reports

AGENCY: MX Coordination Office

SERIES: 4246

4

TITLE: Administrative records

DATES: 1979-1981.

ARRANGEMENT: Alphabetical by staff name, thereunder chronological by date.

DESCRIPTION:

The agency provided state level coordination and planning with respect to possible community impacts of the MX program. In pursuit of this function, four main activities are documented: (1) organization of the office and the establishment of a direction in planning; (2) collection of information for the study and evaluation of the impact of missile deployment; (3) evaluation of the environmental impact statement and other technical studies; and (4) the coordination of the entire process with the Nevada office and with local governments and citizen groups.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

Records in this series document the history and functions of the short-lived MX Coordination Office. They contribute to understanding the office.

AGENCY: MX Coordination Office

SERIES: 4246

TITLE: Administrative records

(continued)

PRIMARY CLASSIFICATION:

Public

AGENCY: MX Coordination Office

SERIES: 4254

4

TITLE: Draft environmental impact statements and technical reports

DATES: 1978-1981.

ARRANGEMENT: Alphanumerical by subseries.

DESCRIPTION:

Collected in this series are those reports and studies that were undertaken after the Great Basin area had been selected as a prime location for deployment of the MX system and after the missile basing mode had been selected. Federal law required that an environmental impact statement be written before the MX missile system could be deployed. Hennigson was hired as the Air Force's chief subcontractor, and they either hired other subcontractors to complete specific studies, or they completed the work themselves. Subcontractors studied potential sites for the main operating bases and for missile storage and tracking facilities.

These studies included FUGRO, ERTEC, and EDAW. The Utah MX Coordination Office acquired each group of reports as part of their effort to evaluate the impacts that deployment of the missile system would have on Utah. Reports included environmental impact; deployment area selection; field surveys; and comprehensive plans.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 01/01/2004.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 24.

Records in this series document the history, functions, and decisions of the office. They are useful to researchers.

AGENCY: MX Coordination Office

SERIES: 4254

TITLE: Draft environmental impact statements and technical reports

(continued)

PRIMARY CLASSIFICATION:

Public

AGENCY: MX Coordination Office

SERIES: 4252

4

TITLE: Federal aid programs subject files

DATES: 1978-1981.

ARRANGEMENT: Alphabetical by subject.

DESCRIPTION:

In response to President Carter's Executive Order 12049 in 1978, a cabinet level committee was established on the federal level to coordinate activities of several federal agencies and departments in relation to the MX missile project. The committee sponsored an MX Economic Adjustment Program and funded activities including (1) organization of community groups, (2) planning for community impact assistance, (3) mobilization of private sector resources, and (4) implementation of community impact assistance. Officials from both Utah and Nevada applied for funding under this program. Information on various federal programs useful to local planning efforts was collected from the Office of Economic Adjustment and from other sources. The files contain reports, studies, correspondence, and other documents describing the recent history of community impact assistance programs in other parts of the country, and illustrating efforts by local officials in Utah and Nevada to obtain adequate resources for coping with anticipated impacts of MX deployment in these states.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 01/01/2004.

FORMAT MANAGEMENT:

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Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 24.

Records in this series document the history, functions, and decisions of the office. They are useful to researchers.

AGENCY: MX Coordination Office

SERIES: 4252

TITLE: Federal aid programs subject files

(continued)

PRIMARY CLASSIFICATION:

Public

AGENCY: MX Coordination Office

SERIES: 5648

3

TITLE: Financial records

DATES: 1979-1981.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

Expense records of the MX Missile Coordination Office. Includes invoices, copies of reimbursement checks, cancelled checks, and billing statements for travel, xeroxing, supplies, equipment/furniture leasing, janitorial, salaries, utilities, etc.

RETENTION:

Retain 7 years.

DISPOSITION:

Destroy.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Records Center for 7 years and then destroy.

APPRAISAL:

This disposition is based on Utah State General Records Retention Schedule, Schedule 7, Item 20.

AGENCY: MX Coordination Office

SERIES: 5648

TITLE: Financial records

(continued)

PRIMARY CLASSIFICATION:

Public

AGENCY: MX Coordination Office

SERIES: 4253

4

TITLE: Four corners regional commission fiscal records

DATES: 1980-1981.

ARRANGEMENT: Alphabetical by subject or document type.

DESCRIPTION:

This series contains contracts which were submitted for approval from several private firms and dealt mainly with the establishment of a planning organization and standards for data collection and analysis. Progress reports were submitted quarterly by the Utah MX Coordination Office and annually by the MX Missile Policy Board.

A typical report includes information about specific technical studies underway at the time, summarizes progress on agency work plans, and reports on coordination efforts with other planning agencies. Supporting data includes reports from all state agencies as to anticipated impacts of missile deployment on their operations; reports of technical meetings held with other planning agencies; and some data on Federal activities in relation to the MX project sent to the field offices by the Four Corners Regional Commission.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 01/01/2004.

FORMAT MANAGEMENT:

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Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 24.

Records in this series document the history, functions, and decisions of the office. They are useful to researchers.

AGENCY: MX Coordination Office

SERIES: 4253

TITLE: Four corners regional commission fiscal records

(continued)

PRIMARY CLASSIFICATION:

Public

AGENCY: MX Coordination Office

SERIES: 4247

4

TITLE: Governor's MX missile correspondence

DATES: 1979-1981.

ARRANGEMENT: Chronological by date.

DESCRIPTION:

The correspondence illustrates the evolution of public opinion about the MX project. Correspondents usually offered suggestions and expressed support or opposition to the project, but they also frequently wanted to discuss specific social, environmental, and economic impacts of missile deployment in Utah and Nevada. Governor Matheson's letters illustrate the evolution of his views on MX deployment in Utah as well, and his growing conviction that alternate basing sites and basing modes should be considered.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 01/01/2001.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 9.

These records document the history, functions, and decisions of the office. The correspondence is useful to research.

PRIMARY CLASSIFICATION:

Public

AGENCY: MX Coordination Office

SERIES: 4251

4

TITLE: MX Draft Environmental Impact Statement evaluation records

DATES: 1979-1981.

ARRANGEMENT: Alphabetical by subject.

DESCRIPTION:

Records in this series document the efforts of the Utah MX Coordination Office to evaluate the Draft Environmental Impact Statement (DEIS), which was produced in an attempt to assess the environmental and social impacts of MX missile deployment in the Great Basin area. Included are the formal evaluation reports written by staffs of both the Nevada and Utah MX coordination offices; drafts of sections of these reports written by individual evaluators; and supporting lists, schedules, and correspondence.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 01/01/2004.

FORMAT MANAGEMENT:

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Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 24.

Records in this series document the history, functions, and decisions of the office. They are useful to researchers.

PRIMARY CLASSIFICATION:

Public

AGENCY: MX Coordination Office

SERIES: 17499

3

TITLE: MX environmental technical reports

DATES: 1980.

ARRANGEMENT: Numerical by environmental technical report number.

DESCRIPTION:

This series contains Environmental Technical Reports published by Henningson, Durham, and Richardson (HDR Sciences), Santa Barbara, California. They were created for the United States Air Force Ballistic Missile Office, Norton Air Force Base, California. They were used to assess the environmental impact of the proposed MX Missile System in potential deployment areas. They were used in Utah by the MX Coordination Office to plan for the MX Missile System and to study the possible impacts related to its construction. The reports are extremely detailed and contain analyses performed for different deployment scenarios. The series includes reports on both Designated Deployment Areas (DDAs) for the MX Missile System for Nevada/Utah and Texas/New Mexico, as well as reports on each county that would likely be affected by construction of the MX Missile System in Utah and Nevada. The reports contain information on the socioeconomic impacts of construction of the missile system. Reports are included for Eureka, Clark, Lincoln, Nye, and White Pine Counties in Nevada and for Salt Lake/Utah, Washington, Millard, Beaver, Iron, and Juab Counties in Utah. There are also reports on a number of areas of concern, including Atmospheric Resources, Vegetation, Wildlife, Aquatic Habitats and Biota, Protected Species, Natural Areas, Traffic, Land Use, Geology and Mining, Water Resources, Cultural Resources, Energy, Cement, Steel, Economic Model, Social Model, Public Finance Model, Indirect Effects, Construction, Noise, and SRM (Systematic Ranking Methodology). In addition there are reports on operating base locations at Milford, Ely, Coyote, Beryl, Delta, Clovis, and Dalhart.

RETENTION:

Retain Archives custody

DISPOSITION:

Transfer to the State Archives permanently.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

AGENCY: MX Coordination Office

SERIES: 17499

TITLE: MX environmental technical reports

(continued)

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently.

APPRAISAL:

Historical

The reports in this series have historical value as documentation of the information that was available to policy makers in state government in regards to the proposed MX missile system.

PRIMARY CLASSIFICATION:

Public

AGENCY: MX Coordination Office

SERIES: 4248

4

TITLE: MX missile deployment and national defense issues subject files

DATES: 1978-1981.

ARRANGEMENT: Alphabetical by subject.

DESCRIPTION:

The Utah MX Coordination Office collected information to help Utah officials study and evaluate the potential impact of MX missile deployment in the Great Basin, and these records were apparently acquired for and used in this effort. Information in this series essentially placed the MX missile in the context of the larger national defense system. Conflicting opinions from both supporters and opponents of the project are well represented. The general debate concerned deployment of the MX missile and whether it really contributed to the defense of the nation. Expected environmental, economic, and social impacts of deployment are also documented.

Letters, memos, reports, notes, personal statements, and newsletters written by political leaders at all levels of government are contained in this series. Records created by agency administration to document the research, creation and application of agency programs, policies and procedures. May include correspondence, policy and program case files, and executive files documenting leadership roles and decision making processes.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 01/01/2004.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

AGENCY: MX Coordination Office

SERIES: 4248

TITLE: MX missile deployment and national defense issues subject files

(continued)

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 24.

Records in this series document the history, functions, and decisions of the office. They are useful to researchers.

PRIMARY CLASSIFICATION:

Public

AGENCY: MX Coordination Office

SERIES: 4250

4

TITLE: MX missile deployment impact planning and subject files

DATES: 1978-1981.

ARRANGEMENT: Alphabetical by subject

DESCRIPTION:

This series includes all types of studies, reports, correspondence, newspaper clippings, magazines, and maps collected by the coordination staff to help them better evaluate potential impacts of the deployment of the MX missile system in Utah and Nevada. Once collected, studies and reports were evaluated in terms of how they might directly affect both local communities in the deployment area and the environment in general. Documents were often circulated to other state agency personnel or to technical experts hired by the state, and any comments from these sources were kept and also used as background data for the formal response to the Preliminary Draft Environmental Impact Statement.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 01/01/2004.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 24.

Records in this series document the history, functions, and decisions of the office. They are useful to researchers.

AGENCY: MX Coordination Office

SERIES: 4250

TITLE: MX missile deployment impact planning and subject files

(continued)

PRIMARY CLASSIFICATION:

Public

AGENCY: MX Coordination Office

SERIES: 4249

4

TITLE: MX missile news articles

DATES: i 1977-1981.

ARRANGEMENT: Alphabetical by publication title or place of publication

DESCRIPTION:

Coordination staff members collected news articles as part of an agency attempt to create a centralized source of background information about the MX project. Articles address the complex and technical aspects of national defense and MX missiles; they also speculate on the effects to local communities and public opinion regarding proposed MX missile deployment. The news articles collected in this series were identified in national and local magazines and in national and local newspapers. A news release expressing the opinions of the First Presidency of the L.D.S. church is also included.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 07/01/1990.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 4.

Records in this series document the history, functions, and decisions of the office. They are useful to researchers.

AGENCY: MX Coordination Office

SERIES: 4249

TITLE: MX missile news articles

(continued)

PRIMARY CLASSIFICATION:

Public

AGENCY: MX Coordination Office

SERIES: 6372

3

TITLE: MX reports

DATES: 1978-1981.

ARRANGEMENT: None.

DESCRIPTION:

Collected in this series are those reports and studies that were undertaken after the Great Basin area had been selected as a prime location for deployment of the MX missile system. These reports include such things as reports of environmental studies done by the federal government and others. Memoranda and correspondence is also included.

RETENTION:

Retain Archives custody

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm master: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

The reports in this series have historical value as documentation of the information that was available to policy makers in state government in regards to the proposed MX missile system.

AGENCY: MX Coordination Office

SERIES: 6372

TITLE: MX reports

(continued)

PRIMARY CLASSIFICATION:

Public