Retention and Classification Report

Agency: Park City (Utah). Justice of the Peace (769)

, UT

Records Officer

21213 *Civil case docket books
05369 *Criminal case docket books

AGENCY: Park City (Utah). Justice of the Peace

SERIES: 21213 3
TITLE: Civil case docket books
DATES: 1887-1890.
ARRANGEMENT: Chronological by date.
DESCRIPTION:

This book was used to record individual civil cases heard by the Park City Justice of the Peace Court. Information includes the names of the parties, the judge, and filing dates of all documents filed with the court in relation to each case.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical
Disposition based on documentation about individuals, legal procedure, court history and functions. Book(s) serve as a historically useful record for documenting the operation of the court and its ability to fulfill obligations to the public.

PRIMARY DESIGNATION:

Public

AGENCY: Park City (Utah). Justice of the Peace

SERIES: 5369 3
TITLE: Criminal case docket books
DATES: 1886-1953.
ARRANGEMENT: Chronological.
DESCRIPTION:

These volumes were used to record individual criminal cases heard by the Park City Justice of the Peace Court. Recorded information includes the names of the parties involved, the charge, the dates warrants were issued, the defendant's plea, the judgment with amount of fine and/or incarceration, and court costs.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently and then microfilm.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical
This retention is based on the historical value of these two volumes. They document the types of cases handled by city police courts during this period. They are important for the study of local history and for community studies.

RETENTION JUSTIFICATION:

PRIMARY DESIGNATION:

Public