Retention and Classification Report

Agency: State Planning Board (787)

, UT

Records Officer

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01180 Water resources reports

AGENCY: State Planning Board

SERIES: 1161 4
TITLE: Administrative correspondence
DATES: 1934-1941.
ARRANGEMENT: Alphabetical by sender's agency or name, thereunder chronological.

DESCRIPTION:

This Utah State Planning Board administrative correspondence series contains the correspondence sent between the board and outside agencies and people. The Planning Board worked cooperatively with local, state, and federal agencies to develop solutions for many basic problems in Utah dealing with water resources, land-use, government finances, public works, health, education, and transportation. Included in this series are requests for publications; calls to meetings; solicitations from magazines and travel bureaus; reports to the National Resources Board; Works Progress Administration notices of associated work; and correspondence with the governor, Agricultural College, Armory Board, Commerce Department, Committee on Interstate Cooperation, National Emergency Council, Soil Conservation Districts Committee, out of state planning boards, and various state agencies and state officials.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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AGENCY: State Planning Board

SERIES: 1161
TITLE: Administrative correspondence

(continued)

APPRAISAL:
Administrative Historical

The series has a historical value but should be filmed and destroyed due to a lack of intrinsic value of the paper.

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 21973 4
TITLE: Administrative reference reports
DATES: 1935-1940.
ARRANGEMENT: This series is arranged by agency, thereunder alphabetically.
DESCRIPTION:

These reference reports were created by or for the Utah State Planning Board and function as preliminary inventories of the agency's work. Included is an organizational chart from the National Planning Agency; bibliographies and list of documents used in research; histories of the origin and mission of the board; an index of maps created by the agency; a comprehensive list of reports and corresponding maps; review of completed reports until 1936; a list of the contents of the agency library in 1936; and a copy of the act that created the State Planning Board.

STATE RECORDS COMMITTEE STATUS:

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APPRAISAL:

Historical

This series summarizes the activities of and documents created by the planning board, a board created to develop, formulate, and propose plans for the material, economic, and social development of the State.

AGENCY: State Planning Board

SERIES: 21973
TITLE: Administrative reference reports

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 1164 4
TITLE: Administrative reports
DATES: 1934-1940.
ARRANGEMENT: Alphabetical by agency, thereunder chronological.
DESCRIPTION:

These reports were created by or for the Utah State Planning Board, from 1934 to 1941. Various agencies prepared reports of their work and submitted them to the planning board to review and use in their research for state improvements. The Civil Works Administration, the Federal Emergency Administration of Public Works, the National Resources Board, the Public Works Administration, and the Works Progress Administration are agencies that worked closely with the State Planning Board and submitted reports. The series includes the following types of reports; public works' project inventories; reviews of planning work and completed projects; reports on state policies; biennial reports to the governor; a report on wildlife restoration; tax reports; and agency reports on statistical research.

STATE RECORDS COMMITTEE STATUS:

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AGENCY: State Planning Board

SERIES: 1164
TITLE: Administrative reports

(continued)

APPRAISAL:
Historical

This series documents state-wide planning in the 1930s.

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 21979 4
TITLE: Administrative speeches and press releases
DATES: 1934-1939.
ARRANGEMENT:
DESCRIPTION:

The State Planning Board worked with the press to inform the public about problems and programs of the state. The board also collected press releases and radio scripts that were pertinent to their studies. This series contains newspaper clippings, news releases, public speeches, and radio addresses. Included is information about the state's mining programs, national planning conferences, land use planning, soil conservation, reclamation, Bear River bird refuge, public health, National Park Service, farm tenancy, and recreation.

STATE RECORDS COMMITTEE STATUS:

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APPRAISAL:

Historical

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AGENCY: State Planning Board

SERIES: 21979
TITLE: Administrative speeches and press releases

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 21992 4
TITLE: Advisory commission on prison removal correspondence
DATES: 1938-1941.
ARRANGEMENT: Alphabetical by subject, thereunder chronological.
DESCRIPTION:

The Planning Board, through State Advisory Commission secretary and planning board director, Sumner Margetts, worked to select, acquire, and develop the site for the new State Prison. The prison at Sugarhouse was to be relocated and the new site was to be chosen by the committee. This series contains the correspondence received and sent by the commission and covers such subjects as construction, law enforcement, notices of meetings, options granted to the commission to purchase land, proposed projects, the point-of-the-mountain site, and the Sugarhouse site.

STATE RECORDS COMMITTEE STATUS:

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APPRAISAL:

Historical

Records provide useful information on the relocation of the state penitentiary.

AGENCY: State Planning Board

SERIES: 21992
TITLE: Advisory commission on prison removal correspondence

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 21991 4
TITLE: Advisory commission on prison removal records
DATES: 1938-1939.
ARRANGEMENT: Alphabetical by document type.
DESCRIPTION:

The Planning Board, through Advisory Commission secretary and planning board director, Sumner Margetts, worked to select, acquire, and develop the site for the new State Prison. The prison at Sugarhouse was to be relocated and the new site was to be chosen by the committee. Reports were made of problems pertaining to the disposition of land in the Sugarhouse site and the marketability of the area. The commission studied such items as land ownership, water supply, quality of soil, and obtaining rights-of-way. This series contains petitions for consideration by landowners willing to sell their lands; maps of the areas under consideration; some photos of the areas; reports on prison conditions; reports detailing the decisions surrounding the choice of the point-of-the-mountain site; a report on the necessity to move the Sugarhouse prison to a new site; and studies of prison labor problems.

STATE RECORDS COMMITTEE STATUS:

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AGENCY: State Planning Board

SERIES: 21991
TITLE: Advisory commission on prison removal records

(continued)

APPRAISAL:
Historical

Records provide useful information on the relocation of the state penitentiary.

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 1165 4
TITLE: Agricultural studies
DATES: 1930-1940.
ARRANGEMENT: Alphabetical by report.
DESCRIPTION:

The State Planning Board gathered data on agriculture and land use to gain a necessary understanding of such problems as water supply, drainage, markets, industrial development, transportation, population, taxation, and other related elements in the economic structure. They often worked cooperatively with federal, state, and local government agencies interested in the use of land resources. Included in this series are studies conducted by the Agricultural Adjustment Administration; analysis of agricultural resources and possible resettlement areas; land classification reports; farm tenancy reports; elevation studies; information on western state land boards; surveys of agricultural cooperation and the dairy industry; range land studies; hearings in interstate cooperation; and the Utah Conservation and Research Foundation incorporation proposal and conclusions.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

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AGENCY: State Planning Board

SERIES: 1165
TITLE: Agricultural studies

(continued)

APPRAISAL:
Historical

This series has historical value, should be filmed and destroyed due to the lack of intrinsic value of the hard copy.

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 1166 4
TITLE: Building and institution plans
DATES: 1934-1935.
ARRANGEMENT: Alphabetical by report.
DESCRIPTION:

The State Planning Board gathered information on state institutions and buildings to prepare long-term and short-term plans and budgets for their facilities. Included in this series are reports about the Utah State Training School; the Industrial School; the Agricultural College; and general state-owned public buildings such as the capitol, schools, and armories. These reports are building cost analyses, estimated growth charts, remodeling plans, and blueprints for the Training School.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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APPRAISAL:

Historical

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AGENCY: State Planning Board

SERIES: 1166
TITLE: Building and institution plans

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 1172 4
TITLE: City and county planning reports
DATES: 1934-1939.
ARRANGEMENT: Alphabetical by report.
DESCRIPTION:

The State Planning Board gathered information on the various plans for city and county improvement in an effort to assist the counties and individual cities in their planning. Included in this series is information on city and county planning boards and officials; a report on city planning; housing surveys; a pamphlet on play space in neighborhoods; a preliminary plan for the Salt Lake City-Ogden region; and Utah's county planning reports.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

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APPRAISAL:

Historical

This series was filmed and destroyed due to the lack of intrinsic value of the hard copy.

AGENCY: State Planning Board

SERIES: 1172
TITLE: City and county planning reports

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 21986 4
TITLE: Community Improvement Appraisal Committee reports
DATES: 1938.
ARRANGEMENT: Alphabetically by document type, thereunder chronological and alphabetical.
DESCRIPTION:

The Community Improvement Appraisal Committee, originally under the jurisdiction of the planning board, came under the joint direction of the board and the Public Works Administration. Sumner Margetts, the acting chairman of the Utah State Planning Board, was one of its members. The committee's purpose was to evaluate the effectiveness of federal relief programs throughout the state. Concerned that federal aid might be detrimental to morale or public enterprise, the committee generated statistics and requested reports from sources outside of the Works Progress Administration (WPA) or the Public Works Administration (PWA). These records include the committee minutes, reports created by the committee, reports received from individual municipalities and countries, and correspondence.

STATE RECORDS COMMITTEE STATUS:

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AGENCY: State Planning Board

SERIES: 21986
TITLE: Community Improvement Appraisal Committee reports

(continued)

APPRAISAL:
Historical

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PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 1174 4
TITLE: Defense reports
DATES: 1941.
ARRANGEMENT: Alphabetical by report.
DESCRIPTION:

The governors and state defense councils used the Planning Board to collect information and to prepare long range defense studies of basic state resources, including agriculture, transportation, power facilities, water and fuel supply, housing, industrial plants and equipment, labor, raw materials and sites for new defense establishments. This series contains reports and correspondence concerning the development of these new sites of defense. They include reports on Fort Douglas; a preliminary report on the potential sites; and descriptions of sites in Alpine, Draper, Heber, Huntsville, Kamas, Parley's Canyon, Snyderville, Strawberry, Ogden, and Tooele.

STATE RECORDS COMMITTEE STATUS:

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APPRAISAL:

Historical

These records document the state-wide planning functions of this agency.

AGENCY: State Planning Board

SERIES: 1174
TITLE: Defense reports

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 1176 4
TITLE: Economic statistics

DATES: 1938-1941.
ARRANGEMENT: Alphabetical by county.
DESCRIPTION:

Due to increasing requests from outside sources, the State Planning Board compiled these statistics on Utah's resources and economic activities with the assistance of the Works Progress Administration. These compilations are a summary of statistical data for each county giving information on its population, employment, agriculture, power, water, manufacturing, retail and wholesale distribution, taxation, public welfare, and education. Also included is a general summary that has combined the county information into a state statistical report.

STATE RECORDS COMMITTEE STATUS:

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APPRAISAL:

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AGENCY: State Planning Board

SERIES: 1176
TITLE: Economic statistics

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 1168 4
TITLE: Education reports
DATES: 1900-1940.
ARRANGEMENT: Alphabetical by subject, thereunder by title.
DESCRIPTION:

The State Planning Board gathered information regarding public education in Utah to determine problems in the educational system. The board was particularly concerned with finances and school expenditures. This series includes records concerning general education such as the meeting minutes for the Committee on Investigation of Fiscal Matters; a report on the schools' building programs; general school expenditures' and a report on state funded education. Also included are records concerning higher education: minutes from the Committee on Higher Education; a report on cooperative education; enrollments and expenditure data; financial records of institutions of higher education; and building plans for the University of Utah. Primary and secondary education records include: an annual report on emergency education; data on finance, enrollment, and expenditures; a report on school redistricting; and a study on the Utah youth problem.

STATE RECORDS COMMITTEE STATUS:

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AGENCY: State Planning Board

SERIES: 1168
TITLE: Education reports

(continued)

APPRAISAL:
Historical

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PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 21985 4
TITLE: Financial data
DATES: 1932-1941.
ARRANGEMENT: Alphabetically by subject.
DESCRIPTION:

The State Planning Board maintained financial records of projects and pertinent agency budgets for expenditure purposes. This series contains records for the aeronautics commission; Federal Emergency Relief Administration in Utah; Resettlement Administration; State Planning Board expenditures; county financial statements from newspaper clippings; and Works Progress Administration allotments and financial statements.

STATE RECORDS COMMITTEE STATUS:

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APPRAISAL:

Historical

This series should be kept in microfilm permanently.

AGENCY: State Planning Board

SERIES: 21985
TITLE: Financial data

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 1169 4
TITLE: Health reports
DATES: 1932-1939.
ARRANGEMENT: Alphabetical by agency, thereunder alphabetical by subject.
DESCRIPTION:

These health related studies were prepared by or for the Utah State Planning Board, 1934-1941. One of the State Planning Board's responsibilities was to study the problems and develop plans for health facilities, medical services, sanitation, and disease control. The board collected the following data and surveys included in this series: A Civil Works Administration sanitary survey; a survey of the Utah State Mental Hospital; a public nursing report; mortality statistics; a survey of hospital facilities; a survey of Utah's mental health facilities; a lengthy report of the health conditions and facilities in Utah; health policies; and an analysis of the spread of tuberculosis. Also included are reports make by the State Health Department which were created while preparing a health survey. This survey covered such topics as laws, diseases, plagues, registered doctors and dentists, child welfare, expenditures on health, and sanitation problems.

STATE RECORDS COMMITTEE STATUS:

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AGENCY: State Planning Board

SERIES: 1169
TITLE: Health reports

(continued)

APPRAISAL:
Historical

This series should be filmed and destroyed due to the lack of intrinsic value of the hard copy.

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 22009 4
TITLE: Industrial resources
DATES: 1910-1940.
ARRANGEMENT: Alphabetical by title of report.
DESCRIPTION:

The State Planning Board gathered studies of industrial resources, raw materials, employment, payroll, labor, manufacturing, economics, and transportation rates to supply both the private and public interests with information on possible sites for location of industry and for development programs to increase industry. Reports on the following subjects are included in this series: beet sugar industry, cheese making, tanning hides, salt production, wine production, honey production, commodities, in general, cooperative marketing, cost of living and wage, economic activities, and resources, income and debt, labor groups, livestock, payroll, commercial trade, land leases, real estate, trade restrictions, industrial movements, worker's compensation, railroad freight weights, and man hour reduction.

STATE RECORDS COMMITTEE STATUS:

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AGENCY: State Planning Board

SERIES: 22009
TITLE: Industrial resources

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 21987 4
TITLE: Industrial trends studies
DATES: 1919-1940.
ARRANGEMENT: Alphabetical by study.
DESCRIPTION:

Under the direction of the State Planning Board and with the assistance of the Works Progress Administration, a statistical survey of industustrial trends was made for eleven western states. The purpose of this survey was to collect the basic materials necessary to make a comparison of Utah's industrial position in the economy of the region with that of the other states and to compare the trends in industrial growth. This study was valuable in determining factors responsible in part for the population movements within the region, net migration from the state, and other problems of interest. Included are basic compilations for agriculture, livestock, manufacturing, and minerals. Following those is a tabulation of the total study. They made a special report on Carbon County which records population, employment, agriculture, mining, manufacturing, education, and other public resources. There are also studies on domestic and foreign corporations, percentages of forest land in the state, and mortgages in Utah.

STATE RECORDS COMMITTEE STATUS:

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AGENCY: State Planning Board

SERIES: 21987
TITLE: Industrial trends studies

(continued)

APPRAISAL:
Historical

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PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 22029 4
TITLE: Library reports
DATES: 1935-1936.
ARRANGEMENT: Alphabetical by title of report.
DESCRIPTION:

In their pursuit of education improvements, the State Planning Board gathered information on public libraries in the state. Included in this series is a financial report of tax supported libraries; a report on the modern library system in the state; recommendations to correct conditions in the public libraries; a University of Utah library survey of theses; and a report about the conditions of libraries in the state.

STATE RECORDS COMMITTEE STATUS:

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APPRAISAL:

Historical

This series should be filmed and destroyed due to a lack of intrinsic value of the original hard copy .

AGENCY: State Planning Board

SERIES: 22029
TITLE: Library reports

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 1167 4
TITLE: Life insurance conservation study
DATES: 1924-1934.
ARRANGEMENT: Alphabetical by name of report.
DESCRIPTION:

The Federal Emergency Relief Administration Division of Research and Statistics worked in conjunction with the State Planning Board to create this research study. Its purpose was to measure the losses to insurance policy holders and to identify the remedies for conditions which permitted such losses. This series includes a brief outline of the proposed study, a brief survey of selected towns divided into income groups, and analyses of distributions for policies lapsed and in force.

STATE RECORDS COMMITTEE STATUS:

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APPRAISAL:

Historical

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AGENCY: State Planning Board

SERIES: 1167
TITLE: Life insurance conservation study

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 5597 4
TITLE: Maps

DATES: 1902-1941.
ARRANGEMENT: Alphabetical by county and grouped by subject. The subjects are randomly mixed with the county groups.
DESCRIPTION:

Mapping was an important activity in state planning work. The State Planning Board needed maps to assist their planning efforts in areas such as water resources, power, agricultural studies, highways, recreation, state buildings, railroads, airways, and mineral resources. This series contains over 300 maps that document many different areas and subjects associated with the board's planning efforts. There are maps for nearly every county and they cover the following topics: general and topographical base maps, highways, wildlife refuges, national forests, reservoirs, some individual cities, railroads, soil surveys, waterworks, lakes, basins, rivers, and statistical studies. There are also general maps for Utah which are arranged by subjects such as: the Great Salt Lake; land use and surveys; buildings and institutions; highways; railways; airways; national forests, parks, and monuments; Indian reservations; power resources; political; planning state school districts; statistical; mineral resources; watersheds; water projects; irrigated lands; rivers; precipitation; basin studies; sewage systems; diking; drainage; proposed fresh water lake; and gauging stations.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: State Planning Board

SERIES: 5597
TITLE: Maps

(continued)

Microfiche master: Retain in State Archives permanently with authority to weed.

APPRAISAL:
Historical

This series should be kept permanently in both paper and microfilm copy.

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 1175 4
TITLE: Mining studies
DATES: 1929-1941.
ARRANGEMENT: Alphabetical by report.
DESCRIPTION:

The State Planning Board gathered research and created statistical studies on Utah's natural resources including mineral studies and the mining industry. The board worked with both federal and state agencies to identify problems and create plans relative to conserving Utah's natural resources and these studies were essential to their objectives. These are studies that focus specifically on Utah's mineral resources and industries. They include reports on mine taxation; benefits to Utah from mining; reports on various minerals; mineral charts and graphs; coal studies; fertilizer minerals and related pilot plants; a Helper coal project; iron resources; the steel industry; and a bibliography of the silver industry.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

AGENCY: State Planning Board

SERIES: 1175
TITLE: Mining studies

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 1162 4
TITLE: Minutes
DATES: 1934-1940.
ARRANGEMENT: Alphabetically by record type, thereunder chronological.
DESCRIPTION:

These minutes document the Utah State Planning Board's monthly meetings. During these meetings, board members voted on and formed thirteen committees, each concentrating on a specific aspect of Utah development. The areas of concentration were land utilization, economics, finance, legislation, manufacturing, mineral resources, recreation, social planning, public works and transportation, water resources, community development, art and archeology, and labor. Each committee created bylaws or outlined their plans which are included in the minutes. They reported on studies, submitted pertinent correspondence, and voted on resolutions. Some reports and correspondence concerning these meetings are also included. They contain an organization chart, letters of notification as to meeting times and places, and a few reports not included in the minutes.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Microfilm duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: State Planning Board

SERIES: 1162
TITLE: Minutes

(continued)

APPRAISAL:
Historical

Minutes provide insight into the operations of this agency and its plans for development of Utah's resources.

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 21984 4
TITLE: National Resources Board bulletins
DATES: 1934-1940.
ARRANGEMENT: Alphabetically by report, thereunder chronological.
DESCRIPTION:

The National Resources Board, formerly the National Planning Board, directed the state planning boards. The board sent bulletins and memoranda to all state planning boards, and they created reports that compared the different state plans and public works projects. The series includes bulletins and related correspondence 1934-1940, a report on the future of state planning, an interim report for 1936, pamphlets, a report which compares the drainage basin areas of the state, and a review of activities and progress for 1935.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

AGENCY: State Planning Board

SERIES: 21984
TITLE: National Resources Board bulletins

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 22027 4
TITLE: Parks and recreation correspondence
DATES: 1929-1941.
ARRANGEMENT: Alphabetical by type of correspondence, thereunder alphabetical by subject, and thereunder chronological.

DESCRIPTION:

The State Planning Board gathered information on National Parks for their Park, Parkway and Recreational Areas study. The board was officially designated as the agency which coordinated the cooperative efforts of the following state agencies with National Park Service in the Park, Parkway, and Recreational areas study: State Land Board, State Fish and Game Department, State Engineers Office, and State Department of Public Roads. The State Planning Board had supervisory direction of the study projects and reports. This series has the correspondence related to this study from various national parks in Utah and other western states including: Bryce Canyon, Carlsbad Caverns, Crater Lake, Four Corners, Glacier, Grand Canyon, Grand Teton, Mesa Verde, Mt. Rainier , Rocky Mountain, Sequoia, Wind Cave, Yosemite, Yellowstone, and Zion. Most of this correspondence contains data about the number of visitors to the parks and the parks' facilities. This series also has general correspondence from various agencies and associations such as: American Automobile Association, Forest Service, and the National Park Service; and also correspondence concerning the Boulder Canyon Project, the World's Fair, and general tourist information about the state.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 05/01/2001.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Records Center until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with

AGENCY: State Planning Board

SERIES: 22027
TITLE: Parks and recreation correspondence

(continued)

authority to weed.

APPRAISAL:
Historical
This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 9.

This series documents the Board's role in coordinating recreational and tourism plans for the state.

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 1171 4
TITLE: Parks and recreation reports
DATES: 1932-1939.
ARRANGEMENT: Alphabetical by name of report.
DESCRIPTION:

The State Planning Board recognized the growing demand for adequate and varied recreation facilities. Federal, state, municipal, and county agencies worked separately to meet this demand and the board worked with these agencies to help them coordinate their development and conservation plans. The board cooperated with the National Park service to complete a study of park, parkway, and recreational area programs in an effort to thoroughly document Utah's recreational sites. The study lists existing and potential recreational areas over the state, their location, accommodations, attendance, accessibility , land and geographical features, and facilities. The preliminary report, the final report, and the individual forms are included in this series. The series also contains charts that show tourist activities; reports on the Dinosaur National Monument, Kolob Canyon, and Zion National Park; a bibliography on forest recreation; lists of mountain elevations and national forests; wildlife studies; a survey of scenic and recreational resources; and reports from the Utah State Museum Association including an archeological survey sponsored by the State Planning Board through the Utah Emergency Relief Administration appropriation for "museum extension" work. There are also blueprints for a proposed Utah history museum.

RETENTION:

Retain 0

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 07/01/1990.

AGENCY: State Planning Board

SERIES: 1171
TITLE: Parks and recreation reports

(continued)

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently and then microfilm.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:
Historical

The series documents major planning efforts on the part of the state.

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 22015 4
TITLE: Population studies
DATES: 1920-1941.
ARRANGEMENT: Alphabetical by name of report.
DESCRIPTION:

The State Planning Board gathered research on Utah's population in an effort to understand the problems of the state's development, land use, and resources conservation. The series includes an apartment vacancy survey; charts; statistics; industrial movements reports; welfare expenditures; population studies of incorporated cities; and studies on demographic trends including migration, births, and deaths.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Paper: Retain in State Records Center until microfilmed and then destroy provided microfilm has passed inspection.

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Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

PRIMARY CLASSIFICATION:

Public

AGENCY: State Planning Board

SERIES: 1173 4
TITLE: Power resources records
DATES: 1931-1938.
ARRANGEMENT: Alphabetical by name of report.
DESCRIPTION:

One of the duties of the State Planning Board was to plan for the conservation and development of the natural resources of the state. Power resources was an important part of their development plans. This series includes charts and maps that they gathered which show locations of dams and power-use statistics; an analysis of Boulder Dam power; correspondence; federal reports; collections of reports on electrification costs, possible future development of power in Utah, power consumption, power generation, and power distribution; a study on the problems of rural electrification; power plants in general; and Salt Lake power.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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APPRAISAL:

Historical

AGENCY: State Planning Board

SERIES: 1173
TITLE: Power resources records

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 22028 4
TITLE: Proposed Escalante National Monument records
DATES: 1936-1940.
ARRANGEMENT: Alphabetical by report.
DESCRIPTION:

The State Planning board investigated the proposed Escalante National Monument to determine the value of the land and the possible consequences of declaring the land a monument. The original plan encompassed 6,968 square miles, thereby causing controversy over the possibility that eight percent of the total area of the state would be withdrawn from development. Included in this series is the committee's correspondence; data concerning grazing and mineral resources; a boundary description; map of the monument; minutes and transcripts of meetings; newspaper clippings and journal articles about federal policies; a proposed proclamation; and a planning board proposal.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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APPRAISAL:

Historical

This series provides data on one of the early attempts to make the Escalante region a national monument; sixty years later, that did, in fact, occur.

AGENCY: State Planning Board

SERIES: 22028
TITLE: Proposed Escalante National Monument records

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 1181 4
TITLE: Public welfare reports
DATES: 1934-1938.
ARRANGEMENT: Alphabetical by report.
DESCRIPTION:

The State Planning Board worked with the Department of Public Welfare to plan for the care of those dependant on the state. Included here are a series of articles on social security; correspondence from the juvenile court and probation commission; reports of various welfare institutions in Utah; a study on old-age dependency; a group of papers read at the Utah Academy of Sciences, Arts and Letters on preserving Utah's culture; and financial reports from the department of public welfare.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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APPRAISAL:

Historical

These records document the state-wide planning functions of this agency.

AGENCY: State Planning Board

SERIES: 1181
TITLE: Public welfare reports

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 22014 4
TITLE: Smoke abatement reports
DATES: 1930-1936.
ARRANGEMENT: Alphabetical by report.

DESCRIPTION:

Due to the pollution caused by coal-burning furnaces and stoves in Utah's cities, the State Planning Board investigated new processes of creating smokeless fuel from coal. This series contains the following records: correspondence of the Joint Smoke-Abatement Committee and the State Planning Board; reports concerning smoke control in Salt Lake City; plans for a pilot plant; related articles from various sources; and a State Planning Board report on smoke elimination.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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APPRAISAL:

Historical

AGENCY: State Planning Board

SERIES: 22014
TITLE: Smoke abatement reports

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 22016 4
TITLE: State government studies
DATES: 1900-1940.
ARRANGEMENT: Alphabetical by report.
DESCRIPTION:

The State Planning Board conducted studies on the expansion of governmental services and the costs of state government functions in order to have a clear understanding of state expenditures. The planning board also worked in conjunction with the Educational Survey Committee to make a comprehensive study of state funds and "earmarking." Included in this series is the report on earmarking which details state and local revenue sources, public expenditures, financing of education, and roads and public assistance in Utah. Also included are analyses of the cost of government: duties of government officials; state budget analyses; legislative articles and correspondence; and reports on redistricting the county boundaries.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

AGENCY: State Planning Board

SERIES: 22016
TITLE: State government studies

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 1177 4
TITLE: Tax studies
DATES: 1923-1939.
ARRANGEMENT: Alphabetical by name of report.
DESCRIPTION:

Tracking trends in state and local government revenues and costs was an important part of state planning. The Planning Board completed studies of general property taxation which considered assessed valuations, tax collections, and property comparisons. Many of these studies helped the board and other agencies to form comprehensive statewide plans for property taxation. Besides the property tax studies, this series also includes sales tax reports; correspondence; laws; levies; national forest expenditures; real property survey; a statewide tax delinquency study and tax delinquency reports for Wasatch, Sanpete, Duchesne, and Tooele counties; and a WPA [Works Progress Administration] tax study.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

Tax studies were a significant part of state planning, particularly during the Depression.

AGENCY: State Planning Board

SERIES: 1177
TITLE: Tax studies

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 22030 4
TITLE: Traffic Safety Council records
DATES: 1939-1940.
ARRANGEMENT: Alphabetical by document type.

DESCRIPTION:

The Utah Planning Agency studied long-range plans for the development of Utah's transportation systems. One of their members was assigned to the Utah Traffic Safety Council which was formed by the governor in June 1939 to assist the state departments charged with traffic safety activities. Through their work with these departments they created more efficient means of accident reporting, licensing, keeping record of fines, and tracking accident-prone areas and drivers. Included in this series is their correspondence; a bulletin of their activities; minutes; and reports of fines, checking stations, mileage marking, and traffic accidents.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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APPRAISAL:

Historical

This series summarizes transportation planning in the state during the period.

AGENCY: State Planning Board

SERIES: 22030
TITLE: Traffic Safety Council records

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 1179 4
TITLE: Transportation reports
DATES: 1933-1938.
ARRANGEMENT: Alphabetical by report.
DESCRIPTION:

State planning agencies throughout the nation made long-range plans for the development of their state's transportation systems. They worked cooperatively with federal, state, and local agencies to create studies of traffic movement, airports, roadside developments, marking, farm-to-market roads, zoning, parkways, recreational areas, public finance, and other problems, This series includes reports on airports and airways; a preliminary transportation plan; railroad company addresses and freight rates; and maps of railroad lines, a road map of Utah, and a map of a ten-year road improvement plan.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

AGENCY: State Planning Board

SERIES: 1179
TITLE: Transportation reports

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 21988 4
TITLE: Utah promotional publications
DATES: 1912-1935.
ARRANGEMENT: Alphabetical by title of publication.
DESCRIPTION:

These publications were used as tourist reference material. People from out-of-town often wrote to the planning board for information about interesting places to visit while vacationing in Utah. The series includes photos of Utah scenery; a pamphlet: "Salt Lake City, 7 Wonderful one-day trips in and around Salt Lake City and Utah;" excerpts from "Utah the Unique;" a pamphlet entitled, "Wealth of the Uintah Basin;" a pamphlet entitled, "Utah- The Rainbow land;" and a book describing a planned railway journey from Grand River, Colorado to Salt Lake City, Utah with many photos of Utah scenery.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Paper: Retain in State Archives permanently.

APPRAISAL:

Historical

PRIMARY CLASSIFICATION:

Public

AGENCY: State Planning Board

SERIES: 21003 4
TITLE: Water resources correspondence
DATES: 1936-1940.
ARRANGEMENT: Alphabetically by subject, thereunder chronological by date.
DESCRIPTION:

These records are correspondence for the State Planning Board's water resources committee members. Included are letters from the National Resources Board, memoranda explaining committee decisions, calls to meetings, and letters of public interest. The main subjects are the Bear River, Bonneville Basin, Colorado River Basin, Salt Lake municipal water works, Uintah Basin, and water storage.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

These records have state water resources information, especially concerning the planning stages. They should be kept permanently.

AGENCY: State Planning Board

SERIES: 21003
TITLE: Water resources correspondence

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 20999 4
TITLE: Water resources drainage basin reports
DATES: 1934-1938.
ARRANGEMENT: Alphabetical by drainage basin.
DESCRIPTION:

This series contains various basin studies prepared by or for the State Planning Board for the Colorado River Basin, the Great Basin, and the Snake River Basin in Utah. The purpose of these reports was to determine the principal water problems in the drainage basins in Utah, to outline a plan of water development and control designed to solve those problems, and to present specific construction projects and investigation projects as elements of the plan, with general priorities of importance and time. The areas under study include the Uintah Basin, Price and San Rafael River areas, Colorado and San Juan River areas, Fremont and Escalante River area, Virgin River system, Bear River, Weber River, Davis County and Jordan River areas, Utah Lake, Sevier areas, and Western Utah drainage areas. The types of studies include: compilations of data pertaining to the use of land and water; drainage basin problems and programs; envelope records; indexes of river measurement stations; records; indexes of river measurement station; irrigated lands, run-off, precipitation data, and area by elevations by river drainage basins; State Engineer river drainage reports, National Resources Committee drainage basin study; and a preliminary report on flood status of streams in Great Basin. Many of these reports also include maps of the areas.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Paper: Retain in State Archives until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with

AGENCY: State Planning Board

SERIES: 20999
TITLE: Water resources drainage basin reports

(continued)

authority to weed.

APPRAISAL:
Historical

These records contain information on state water resources management. They should be kept permanently.

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 21002 4
TITLE: Water resources flood control hearings
DATES: 1934-1940.
ARRANGEMENT: Alphabetically by report, thereunder chronological.
TOTAL VOLUME: 2.00 reels.
DESCRIPTION:

Acts of Congress, approved 1936 through 1938, authorized the U.S. Corps of Engineers to conduct public hearings jointly with the Department of Agriculture for the control of floods, water conservation, soil erosion prevention, and related problems. Hearings for the two major drainage areas of Utah were held in St. George, Moab, Monticello, Price, Craig, Grand Junction, and Durango for the Colorado River, and in Salt Lake City for the Bonneville Basin in Utah. The Planning Board and Soil Conservation Committee prepared and submitted reports at these hearings that contained data on drainage irrigated lands, precipitation, run-off, area by elevation, population, economic conditions, agriculture, mining, manufacturing, retail trade, assessed valuation, and summaries of proposed reservoir sites; they organized soil conservation districts; and presented detailed reports of flood conditions on the streams of the Great Basin in Utah. This series contains the correspondence, reports, and transcripts related to these hearings which concerned flood control for the following rivers and areas: the Fremont, San Rafael, Price, Duchesne, and Green Rivers; Kanab Creek, and the Paria and Escalante Rivers; the Montezuma and San Juan Rivers; streams draining into the Great Salt Lake, and the Great Basin; and the Virgin River and tributaries, Beaver Dam wash, and Short Creek. Correspondence includes letters to the State Planning Board from citizens, county agents, state engineers, and federal contacts. The reports contain investigations and estimates for individual projects. Also included are photos of the Kanab Creek, and the Paria and Escalante River areas; and Millcreek, Pack Creek, and Westwater in Grand County.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

AGENCY: State Planning Board

SERIES: 21002
TITLE: Water resources flood control hearings

(continued)

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently after microfilming.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:
Historical

These record hearings concerning water conservation and flood control. They should be kept permanently.

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 21001 4
TITLE: Water resources Great Salt Lake diking project reports
DATES: 1932-1937.
ARRANGEMENT: Chronological.
TOTAL VOLUME:
DESCRIPTION:

These are reports of the Great Salt Lake diking project, 1932 to 1937, made by the State Planning Board members and consulting engineers. The proposed plan was to dike sections of the Great Salt Lake on the northern and eastern sides of Antelope Island to allow the Weber River and the Jordan River to create a fresh water reservoir. The purpose of this reservoir was to supply water for industrial, agricultural, and recreational uses but the plan was found to be too costly and impractical due to the salinity of the water. Included in this series are preliminary reports, meeting transcripts, investigations of technical problems, maps, cost estimates of hydroelectric power, cost estimates of pumping water, and studies of water levels and water storage capacities.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently and then microfilm.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

These records contain historical information of water conservation plans concerning the Great Salt Lake. They should be kept permanently.

AGENCY: State Planning Board

SERIES: 21001
TITLE: Water resources Great Salt Lake diking project reports

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: State Planning Board

SERIES: 21000 4
TITLE: Water resources minutes
DATES: 1934-1941.
ARRANGEMENT: Alphabetical by committee, thereunder chronological.
TOTAL VOLUME:
DESCRIPTION:

These records contain minutes for committee meetings held on both the state and national level where members of the State Planning Board participated with other agencies, primarily the National Resources Planning Board. The function of these meetings was to unify local, state, and federal points of view with respect to water and land problems in the areas. The National Resources Committee, divided into drainage basin committees, held meetings concerning water reclamation for the Bonneville Basin, the Colorado River Basin, joint meeting involving both these, the Lahontan Basin, and the Great Salt Lake Basin. The Uintah Basin and the water storage meetings were held on the state level, independent of the National Resources Committee. The National Reclamation Association minutes is a transcript of a national convention involving the State Planning Board. These minutes contain lists of attendees and their positions, updates from various federal and state agencies of their programs and progress, statistics, and discussions of issues.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 07/01/1990.

FORMAT MANAGEMENT:

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Paper: Retain in State Archives until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: State Planning Board

SERIES: 21000
TITLE: Water resources minutes

(continued)

APPRAISAL:

Historical
This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 6.

These record historical state planning decisions regarding water conservation. They should be kept permanently.

PRIMARY CLASSIFICATION:

Public

AGENCY: State Planning Board

SERIES: 1180 4
TITLE: Water resources reports
DATES: 1912-1941.
ARRANGEMENT: Alphabetical by subject, thereunder alphabetical by report.
TOTAL VOLUME:
DESCRIPTION:

The water resources division of the State Planning Board collected the various reports contained in this series. The State Planning Board actively cooperated with federal, state, and local agencies for the development and conservation of water resources. Early in the development of state planning, these agencies began their studies by gathering data on a wide range of water resources subjects. Included are efficiency studies which measure water evaporation and supply forecasts; federal plans created by the National Resources Committee, the Federal Emergency Relief Administration, the Bureau of Reclamations, and other agencies; studies and data concerning the Great Salt Lake; ground water studies of the Salt Lake, Sanpete, and Woods Cross areas; precipitation studies; proposed projects including the Lawrence Dam, the Provo River, the Vernon and Widstoe additions, the Bingham - Tooele tunnel, and power sites; reports on projects then under construction; reservoir studies, river basin surveys such as the Sevier,Great Salt Lake, Uintah, San Juan, and Fremont drainage areas; sewage control data; underwater regulations; Utah Lake studies; and Utah County water rights decrees. Many of these reports include maps of the areas under study.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Paper: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: State Planning Board

SERIES: 1180
TITLE: Water resources reports

(continued)

APPRAISAL:
Historical

PRIMARY CLASSIFICATION:
Public