

# Retention and Classification Report

**Agency:** Board of Education. Division of Rehabilitation Services (834)

250 East 500 South  
P.O. Box 144200  
Salt Lake City, UT 84114-4200  
538-7545

**Records Officer:** Benjamin Rasmussen

01836 \*Administrative records  
01922 \*Cost card case register

**AGENCY:** Board of Education. Division of Rehabilitation Services

**SERIES:** 1836

3

**TITLE:** Administrative records

**DATES:** 1940-1969.

**ARRANGEMENT:** Alphanumerical

**DESCRIPTION:**

Historic records from the department of Educational Rehabilitation.

**RETENTION:**

Retain Permanent. In Archives custody.

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention has not been approved by the State Records Committee.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

Historical  
Assumed historic records in this series.

**AGENCY:** Board of Education. Division of Rehabilitation Services

**SERIES:** 1922

3

**TITLE:** Cost card case register

**DATES:** 1970-1971.

**ARRANGEMENT:** Alphanumerical

**DESCRIPTION:**

Contains historic financial information from the Board of Education.

**RETENTION:**

Retain Permanent. In Archives custody.

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention has not been approved by the State Records Committee.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

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**APPRAISAL:**

Historical

Retain records for historic educational information.

**PRIMARY CLASSIFICATION:**

Public