

# Retention and Classification Report

**Agency:** Sevier County (Utah). County Surveyor (883)

250 N main street  
Richfield, UT 84701

**Records Officer:**

05917 \*Townsite and cemetery maps

**AGENCY:** Sevier County (Utah). County Surveyor

**SERIES:** 5917

3

**TITLE:** Townsite and cemetery maps

**DATES:** 1887-1911.

**ARRANGEMENT:** Alphanumerical by

**DESCRIPTION:**

Series includes town site maps for Sevier County communities including Aurora, Joseph, Salina, Richfield, and Annabella, and well as Richfield and Redmond cemeteries. These are surveys by professional land surveyors (private, county, state) made within the county that establish or reestablish any private property, right-of-ways and subdivision plats are also to be included as survey plats when there is a surveyor's certificate involved, and boundary monument. The surveyor is required to file a map of the survey within ninety days. The survey maps are required to show the following information: survey location by quarter section, township and range; the survey date; the drawing scale and north point; "the distance and course of all lines traced or established, giving the basis of bearing and the distance and course to a section corner or quarter corner, including township and range, or identified monument within a recorded subdivision; all measured bearings, angles, and distances separately indicated from those of record; a written boundary description of property surveyed; all monuments surveyed; all monuments set and their relation to older monuments found; a detailed description of monuments found and monuments set, indicated separately; the surveyor's signature, seal or stamp; and the surveyor's name and address." The map is also required to contain written narratives that explain and identify the purpose of the survey; the basis on which the lines were established; and the found monuments and deed elements that controlled the established or reestablished lines (UCA 17-23-17(2) (2007)). The map and narrative are required to be created on a "material of a permanent nature on stable base reproducible materials in the sizes required by the county surveyor (UCA 17-23-17(4) (2007)).

**RETENTION:**

Retain Permanent. In Archives custody.

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule CNT 17, Item 9.

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**SERIES:** 5917

**TITLE:** Townsite and cemetery maps

(continued)

**AUTHORIZED:** 01/27/2009

**FORMAT MANAGEMENT:**

Microfilm master: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

**PRIMARY DESIGNATION:**

Public